

# NEW ACADEMIC CENTER CORE GROUP MEETING NOTES SCHEMATIC DESIGN MEETING #6

## Summary

The objective of the meeting was to update the group on the progress and upcoming milestones in the Schematic Design phase, including the preparation for the presentation to the Board of Trustees on September 20.

## SCHEMATIC DESIGN PROGRESS AND MILESTONES

Brian explained that since the August 23 BOT presentation, the emphasis of the work has shifted from developing the exterior aesthetics; to working with the consultants to develop the design of the building systems. The design team is working towards the goal of putting together a complete Schematic Design package that is developed to a level for cost estimating. Specific project milestones include:

1. September 15 – Submit 75 to 80% Schematic drawings to Cost Estimator
2. September 20 - Presentation to the Board of Trustees. Seeking BOT approval of the Schematic Design.
3. September 30 – Completion of Cost Estimate. Completion of Schematic Design.

## LEED CHARRETTE/KICKOFF

1. Brian summarized the results of the August 31 LEED kick-off meeting, facilitated by the District's LEED consultant, Davis Langdon, and attended by the design team (including District representatives and project consultants. Some of the key goals, opportunities and strategies that emerged:
  - a. Water-use reduction is an important District goal
  - b. Materials and systems should be user-friendly and low maintenance
  - c. Consider making sustainability performance publicly accessible (such as a real-time meter of energy use/savings)
  - d. Paved areas will be minimized, consider permeable surfaces to reduce water runoff
  - e. District goal of 30% better than Title 24 energy standards
  - f. The first energy model of the building will be created in the Design Development phase
  - g. After the preliminary review, it was agreed that a LEED Silver certification is readily achievable for this project.
2. Questions/Comments:

## MEETING NOTES

DATE **09/08/2011** TIME **11:00 am– 1:00 pm**

PROJECT  
**College of Marin  
New Academic Center**

PROJECT NUMBER  
**10010.00**

LOCATION  
**College of Marin  
Swinerton Conference Room**

ISSUE DATE  
**09/09/2011**

NOTES BY  
**Brian Wright**

PARTICIPANTS  
**Brian Wright (TLCD)  
John Fung (MCA)  
Christian Wopperer**

**Leigh Sata (SMC)**

**Laura McCarty (COM)  
Ken Meier (OSL/COM)  
Sara McKinnon (COM)  
Nicole Cruz (COM)**

**Erik Dunmire (COM)**

**Len Pullan (Community Rep)  
Anne Petersen (Community Rep)**

111 SANTA ROSA AVENUE, #300  
SANTA ROSA, CA 95404  
TEL 707.525.5600  
FAX 707.525.5616

- a. Len asked what it would take to achieve Gold certification, rather than Silver? The response was that; Gold can be attained, but it could be at additional cost to the project. It is still very early in the process, and all of the opportunities for LEED points will be evaluated for factors such as cost, maintenance, and overall value to the project.
- b. Len asked how the shading systems will work given the different orientations? The response was; the building envelope energy performance will be studied in much greater detail in the Design Development phase in terms of shading, insulation, ventilation, etc.
- c. David indicated that the prevailing winds are from the south, and that was not taken into consideration in the design of the Fine Arts building. There is a problem of wind blowing rain into the south-facing doors. This comment was duly noted by the design team.

DATE  
**09/08/2011**

PAGE  
**2 of 3**

### **SEPTEMBER BOARD OF TRUSTEES PRESENTATION**

1. The design team goals for the September 20 presentation are as follows:
  - a. Summarize the material presented at the August 23 Study Session
  - b. Provide responses to comments made by Trustees, Community, and the College at the BOT meeting and subsequent Core meetings
2. Additional considerations (from group):
  - a. Less slides, major views only
  - b. Talk about the opportunity for sculpture gardens
  - c. Discuss setback on College Avenue, and security concerns
  - d. Question about enlarged Auditorium should be resolved prior to Board of Trustees meeting
  - e. It would be great to include preliminary concepts for Great Lawn if ready. Sketches would need to be reviewed by Core Group first.

### **DESIGN DEVELOPMENT PHASE (DD)**

1. Brian summarized the goals of the next phase of the project:
  - a. The DD phase will begin the first of October.
  - b. The first task will be to review the cost estimate. If the estimate exceeds the project budget, adjustments either to the budget or the project design will be discussed and reviewed with the College.
  - c. Meetings with specific user-groups will be scheduled to discuss further development of the spaces within the building.
  - d. Site design will be further developed
  - e. Building systems (structural, mechanical, electrical and plumbing) will be developed in greater detail.

### **ADDITIONAL COMMENTS/NEXT STEPS**

1. This was the final meeting of the Core Group in the Schematic Design phase. The next meetings will occur in the Design Development phase, and will not include the community representatives, Anne Peterson and Len Pullan. They will be asked to attend for presentation of the development of the College Avenue streetscape design.
2. Anne and Len were thanked for their commitment and valuable input during the Schematic design phase. Laura emphasized that she will always be available to receive comments and answer questions.
3. David brought up an issue about door hardware, in that the current campus keying system does not work well, and asked if the College would be considering a key-card access system for the NAC. Leigh indicated that it was not in the scope, but may ask the design team to include the infrastructure to be included to allow future conversion to key-card access.
4. Len asked if there would be a presentation rendering prepared at the end of the final project design, as he feels this would help the community be prepared for the construction of the building. Leigh indicated this was not in the design team's scope, but he would discuss with the College.
5. Laura asked if the existing stairs from College Avenue on the south side of the building are being retained or replaced as part of the NAC project. The response was; it is still being looked at, although the hope would be to retain as much as possible. The existing utilities running under these stairs may influence that decision.
6. Laura emphasized to the design team to make sure accommodations are made in the design for data closets, trash enclosures, etc. The user-group meetings will include maintenance and IT personnel.

DATE

**09/08/2011**

PAGE

**3 of 3**

These meeting notes will be added to the official project record. Please forward comments or corrections to TLCD Architecture within one week of issue date.