Department Chair Comments
ACRT-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

The students in the ACRT program have good access to time and day offerings of courses. This has led to a high completion and success rate. Curriculum is current and up to date with industry standards. The SLO's are aligned with industry standards.

2. Please comment on the Point of Improvement section.

The instructional equipment requests for ACRT are important to make the discipline function properly. The technology requests are important to keep the ACRT program current with industry standards. Students need to know how to use the most modern electronic equipment to diagnose and repair automobiles. The modernization project fell short of funds for fully equipping the Transportation Technology complex. The Automotive Collision Repair program will have to continue to seek other funding to outfit the facility so that it meets ASE and NATEF standards for certification. The ACRT department has prioritized the needed equipment list. It is unclear at this time, how many items on the list will be purchased by the modernization project and how many items will remain unfunded. All equipment listed is required for ASE and NATEF certification. The ACRT department will have to search for additional funding to cover the shortfall of the modernization project.

3. Other comments
1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

   Students follow a given pathway when going through the program. Basic skills such as math, and English are key components of the Administrative Justice curriculum. There are no barriers influencing student access and success. The Administrative Justice program continually updates their curriculum to meet real world work conditions. The Administrative Justice program will be moving to newer facilities as modernization takes place over the next several years.

2. Please comment on the Point of Improvement section.

   The Administrative Justice program will be moving into new facilities as the modernization project continues. They will not need any specific equipment for their curriculum that is not addressed in the modernization program.

3. Other comments
Department Chair Comments
Auto-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

At the most recent Advisory Committee Meeting, it was agreed to change the skill certificates into certificates of achievement. This will have a positive influence on the number of graduates from the program.

2. Please comment on the Point of Improvement section.

I'd like to point out that in today's automotive repair shop, it is important for Auto Technicians and Auto Collision Repair Technicians to work together. For example, an Auto Technician, working in a dealership may be expected to remove an interior door panel or a bumper assembly (considered Auto Collision) while performing warranty work. On the other hand, a technician in an Auto Collision Repair facility may find it necessary to remove the front suspension when repairing a car sustaining front end damage. The two industries are growing closer together rather than farther apart and a growing number of students are electing to take courses in both disciplines.

3. Other comments

Other areas of concern needing to be addressed in Auto Tech are the cracked floors and improper countertop material. The floors need epoxy coating and the counter tops need an overlay of stainless steel. These issues should have been dealt with through the modernization process but have not been resolved. If the modernization funds do not cover these issues then the district will need to resolve these matters.
Department Chair Comments
COUR-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

The Administrative Justice program will be moving into new facilities as the modernization project continues. They will not need any specific equipment for their curriculum that is not addressed in the modernization program.

2. Please comment on the Point of Improvement section.

It appears that the court reporting program needs to continuously update their DVD library so they can stay current. They need 3 stenotype machines to replace older machines which are no longer serviceable.

3. Other comments
Department Chair Comments

ELEC-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

The faculty and staff in the ELEC program typically work fairly well together. Their teaching philosophies and teaching styles are aligned with one another. The ELEC program works and operates smoothly. The ELEC staff is working with the ACRT and Machine Metals program on the electric vehicle and alternative fuels project which is a cross curricular activity.

2. Please comment on the Point of Improvement section.

The district supports all Career Education programs by sending any instructor who wishes to attend a conference to receive update training to help them stay current in their field. In addition, the district has hired a support staff to help with recruitment and student success. These positions have been funded by the district in response to Program Revitalization.

3. Other comments
Department Chair Comments

ELND-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

The Environmental Landscaping program needs to continuously explore different ways to offer their classes. Possibilities include nights, weekends, combination of in class and online classes as well as continuing day classes. It is a challenge to calculate when to offer classes with a limited number of available units to teach per semester. Recently, enrollment trends tend to be increasing due to better scheduling and offering of classes. The Environmental Landscaping department needs to continually fine tune their course and time offering to best meet the needs of students.

The Environmental Landscaping department is in the process of revising their degree and certificate offerings. The certificates are aligned with trends in the industry and student needs. The facilities for Environmental Landscape have recently been updated and moved from the Kentfield campus to the Indian Valley campus. The modernization project working collaboratively with the Conservation Corp has developed an Organic Farm, greenhouse and shade structure at the southwest end of the Indian Valley campus. The college is in the process of refitting the old chemistry lab at the Indian Valley campus to be used as a lab facility for the Environmental Landscaping program. The construction class built several structures which include a greenhouse for the storage of exotic plants for the plant identification class. All of the courses in the Environmental Landscaping department are current and up to date. They are continuously evaluating and rewriting courses as necessary to meet the needs of the community and students.

2. Please comment on the Point of Improvement section.

Environmental Landscaping has a good working relationship with the Biology department. They share equipment and teaching aids so the district doesn't have to double up on equipment and teaching aids thus saving money for the district. The Environmental Landscaping program needs to acquire the necessary equipment to test soils. Soil testing is an integral part of the entire Environmental Landscaping program. Since the Environmental Landscaping program is teaching more classes at the Indian Valley Campus, there is a need to invest money to develop a well equipped Environmental Landscaping Lab which can be shared with Biology. They will need compound microscopes and other lab equipment to perform basic biological and plant physiology labs.
3. Other comments
Department Chair Comments  
MACH-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

Students have the option of following one of the multiple pathways when going through the program. Most of the students choose the career path while others choose to further their education at a four year institution. There are also students in the program taking courses in the program for cultural enrichment or life long learning. Basic skills such as math, measurement, critical thinking and problem solving are a key component of the Machine Metals curriculum. There are no barriers influencing student access and success but the Machine Metals program does need to continually work towards updating equipment and curriculum to meet real world work conditions. The facilities are well maintained with good working equipment. The building had a new roof put on it last year. There may be a need to address some of the heating and lighting systems in the future.

2. Please comment on the Point of Improvement section.

There is a need to update equipment and continuously maintain equipment to stay current with industry standards. As the facility and machinery age, it may require additional funds to keep the current machinery operating.

3. Other comments
Department Chair Comments

MMST-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

The use of computers require a high level of basic skills allowing students to work towards many career opportunities. Members of the community can update their computer literacy and learn how to express their thoughts using multimedia presentations. There are many opportunities for students to use the skills they learned in multimedia to transfer to higher education. Classes are offered at a variety of times during the day and evenings. Students have plenty of opportunities to complete degrees in a timely manner. The facility is in good shape with modern equipment and is scheduled to move into the new main building spring 2011. The Multimedia Studies faculty continuously update their curriculum to stay current with industry trends. All course curriculum has been updated within the last five years. The Multimedia Studies department has well developed SLO's for each of their courses. Students know what is expected of them as they progress through the courses and programs. Students use critical thinking and problem solving techniques on a daily basis while working on assignments in multimedia courses.

2. Please comment on the Point of Improvement section.

It is important to understand that computer technology and software changes rapidly. Multimedia Studies is highly dependent on modern and up to date computers and software so that students prepare themselves for the work force. Multimedia needs a budget that keeps their software and hardware needs up to date.

3. Please comment on the faculty and staff sections.

The Multimedia Studies program currently have two full time faculty members and four part time faculty. The faculty seems to be well diversified in all areas of multimedia and work together to provide a well rounded curriculum.

3. Other comments
Department Chair Comments
Work-Experience-2011

1. Please make any comments on, Student Access and Success, Facilities, Curriculum and SLO sections.

Students have the option of taking courses either on campus or online. Work Experience helps students improve their basic skills by providing them with job training exercises. There are no barriers influencing student access and success. The Work Experience program continually updates their curriculum to meet state and college standards for work experience programs. The Work Experience program will be moving to newer facilities as modernization takes place over the next several years.

2. Please comment on the Point of Improvement section.

The Work Experience program will be moving into new facilities as the modernization project continues. They will not need any specific equipment for their curriculum that is not addressed in the modernization program.

3. Other comments