

Gateway Complex

Architectural, Engineering, and Professional
Construction Services Consultants

Request for Qualifications

Mandatory Pre-Qualifications Conference

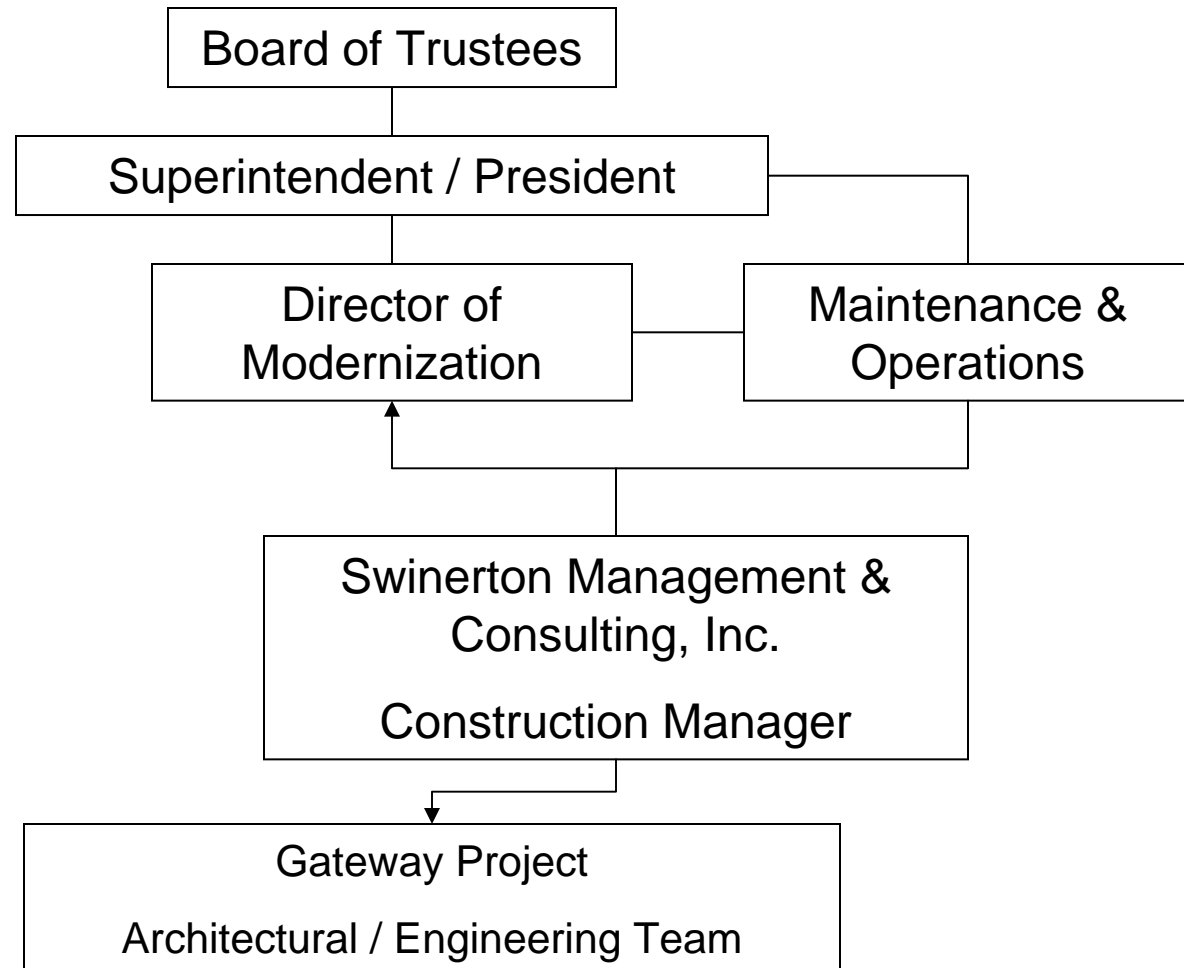
Tuesday, July 14, 2009



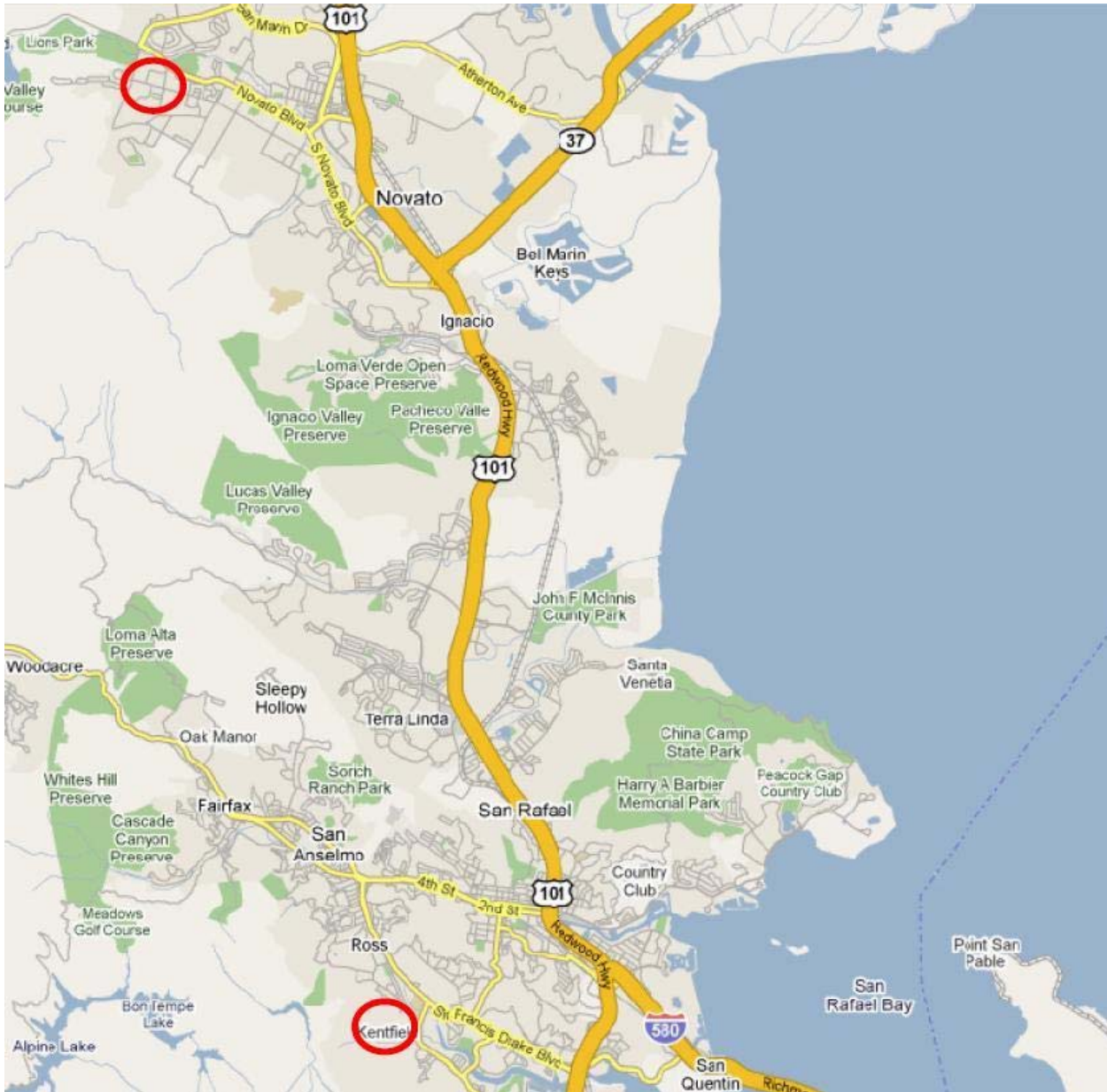
Welcome

- V-Anne Chernock
 - Director of Modernization
- Robert Thompson
 - Director of Maintenance & Operations
- Leigh Sata
 - Program Manager, Swinerton Management & Consulting, Inc.

Organizational Chart

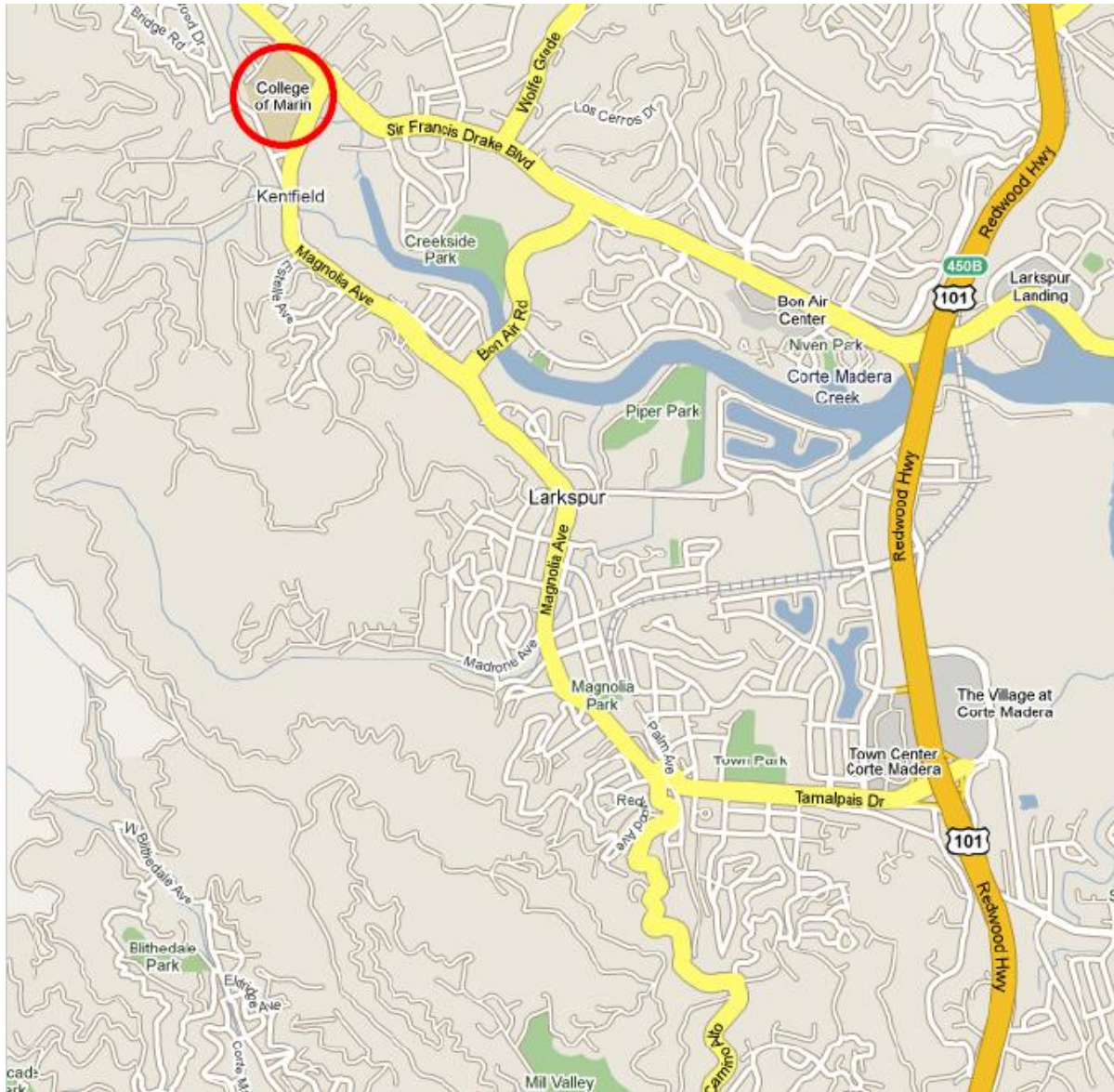


College of Marin:



- Indian Valley campus, Novato
- Kentfield campus, Kentfield

Gateway Project, Kentfield Campus



- Kentfield campus
- Approximately 2 miles east of 101
- Corner of Sir Frances Drake and College Ave.



Campus Information

- Kentfield Campus (KTD) - Kentfield
 - Built - 1926
 - Acreage – 87 Acres / 373,806 sf / 18 Buildings
 - Parking – 1,774 Spaces



Gateway Project Program

- Total ASF: 35,700

- Summary of program:
 - Office: 13,035 ASF
 - Lecture: 14,282 ASF
 - Lab: 6,539 ASF
 - Library: 1,720 ASF
 - Other: 130 ASF
 - Child Care Center TBD

- Childcare Center removed from program.



Gateway Project Budget

- Total Construction Budget:
 - Approximately \$30M
- Total Project Budget:
 - Approximately \$39.0M



Preliminary Selection Schedule

- Tuesday, July 14 Mandatory Pre-Qualifications Conference
- Thursday, July 16 Firms to submit written questions
- Tuesday, July 21 District will respond to written questions
- Tuesday, July 28 SOQs are due in the Swinerton Management and Consulting Kentfield office (new location in parking lot 11 – 700 College Ave, Bldg PE-8).

- Monday, August 3 District will announce up to 10 qualified firms to proceed to Step 2
- Wednesday, August 5 Long list interviews
- Thursday, August 6 Long list interviews
- Monday, August 10 District will announce short list (5 firms to proceed to Step 3)
- Tuesday, August 18 Second Mandatory (Pre-Competition) Conference (short listed teams only)

- Tuesday, August 25 Board of Trustees awards short-form competition contracts to finalists

- Weeks of Sep 7 and 21 Confidential informal meeting with each finalist
- Week of Oct 12 Final presentations of design concepts
- Monday, October 26 District will announce selected architectural team
- Tuesday, November 17 Board of Trustees will award professional services contract to selected team



Three Step Selection Process

- **Step 1 – Request for Qualifications (RFQ) / Statement of Qualifications (SOQ)**
 - Follow instructions
 - Submit questions

- **Step 2 – Long-listing**
 - No presentation materials
 - Intent is to discuss design process and work relationships

- **Step 3 – Design Competition**
 - Selection based on stated criteria



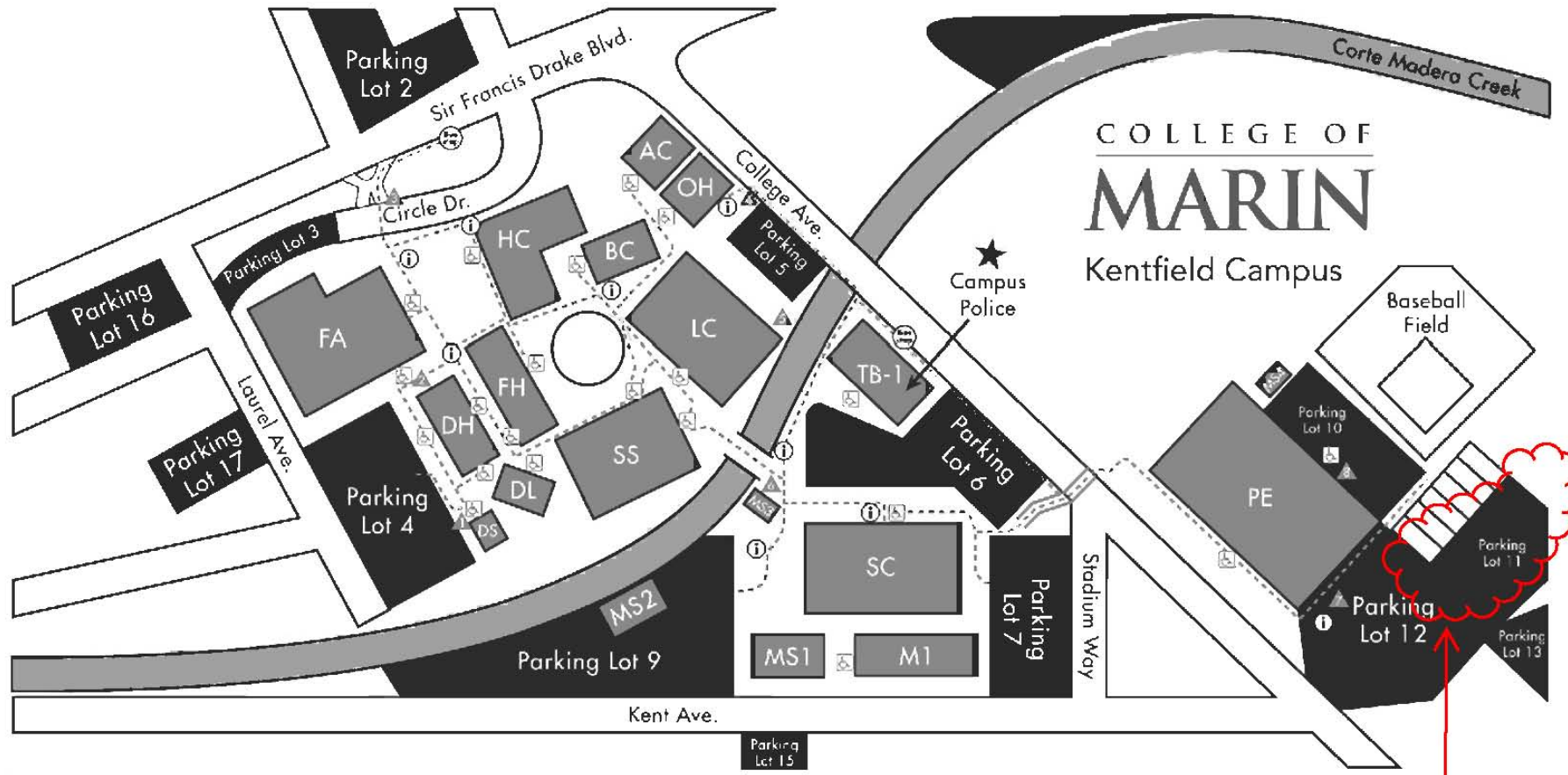
Important Points

- Follow all instructions
- Individual meetings with District or Swinerton personnel are prohibited now through the selection process (*except in Step 2 interviews*)
- ALL materials and information needed are on the College's website www.marin.edu



Timeline

- SOQs Due – Tuesday, July 28, 2009
 - Address questions to:
Elizabeth.Bornstein@marin.edu
 - Sealed submissions can be hand delivered to Swinerton or sent to PO Box (see SOQ for details)
 - *700 College Ave, Bldg PE-8 (Portable buildings behind new PV carport structures).*



LEGEND

- | | | | |
|----|---|----|---|
| AC | Administrative Center / Children's Center | M1 | Maintenance Office (Maintenance 1) |
| BC | Business and Management Center | OH | Olney Hall & Auditorium |
| DL | Dance Center / Landscape Management Center | PE | Physical Education Center / Gymnasium / Pools |
| DS | Disabled Students | SC | Science Center |
| DH | Dickson Hall / Health Center | SS | Student Services Center / Registration / Cafeteria / Emeritus |
| FA | Fine Arts Center / Art Gallery / Box Office / Theatre | TB | Temporary Building / Campus Police |
| FH | Fusselman Hall | △ | Handicap Pickup / Drop off point |
| HC | Harlon Center / Community Education / ESL | ⓘ | Indicates accessible route |
| LC | Learning Resource Center / Library / Bookstore | ⓘ | Directories |



Questions and Answers

V-Anne Chernock
Director of Modernization

Swinerton Management and Consulting
Leigh Sata, Program Manager
Elizabeth Bornstein, Senior Project Assistant
(415) 884-3139
Elizabeth.Bornstein@marin.edu



**Marin Community College District
Measure C Bond Modernization Program**

Qualifications Matrices

Matrix A: Project Qualifications

Complete matrix by filling in spaces as indicated below.

Project	DSA Oakland	Higher education	Community college	LEED certified or applied for	\$30-\$40 million CV	Smart classrooms	Offices	Auditorium / theater	Computer labs
1.									
2.									
3.									
4.									
5.									
For additional projects, add sheet(s)									

Project: List most relevant five (5) projects on first page, such that they can be readily cross-referenced against project description sheets. Add sheets, if desired, for more than five (5) projects

DSA Oakland: This project was reviewed and approved by the Oakland office of the Division of the State Architect ("x")

Higher education: This project was designed for a college or university ("x")

Community college: This project was design for a California community college ("x")

LEED: This project was design to LEED standards, was registered for LEED certification, and/or is LEED certified (specify which)

\$30 - \$40 m CV: The construction value of this project was/is between \$30 million and \$40 million in 2009 dollars (specify approximate value)

Smart classrooms: This project includes "smart" classrooms (specify how many)

Offices: This project includes faculty, staff, and/or administrative offices (specify how many)

Auditorium/theater: This project includes an auditorium and/or theater (specify how many seats)

Computer labs: This project includes computer labs (specify how many)



Marin Community College District
Measure C Bond Modernization Program



Matrix B: Firm / Individual Qualifications

Note: for each *firm* identified on the team, indicate with an "x" which project(s) the firm worked on. Add lines as needed. Projects must match those identified in the qualifications statement. Add lines as needed.

Name of Firm / Role on Project	Project 1	Project 2	Project 3	Project 4	Project 5	Other projects

Note: for each *individual* identified in the qualifications statement, indicate with an "x" which project(s) the person worked on. Add lines as needed. Projects must match those identified in the qualifications statement. Add lines as needed.

Name of Individual	Project 1	Project 2	Project 3	Project 4	Project 5	Other projects