

COLLEGE OF
MARIN

Board of Trustees Regular Meeting Agenda
November 7, 2007
Deedy Staff Lounge, Kentfield Campus

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

A. Board Study Session – 2:00 to 3:30 p.m., Deedy Staff Lounge, Kentfield Campus

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Modernization Workshop (2:00 to 2:45 p.m.)**
 - a. Design Review**

Geothermal Fields (#305B & #417B)
Alpha Tech Cambridge Group, Inc.
 - b. Design Review**

PE Complex PV (#308D) – Kentfield Campus
Alpha Tech Cambridge Group, Inc.
 - c. Parking Lot-Bioswale (#401B) & Pathways (#413A)**

Indian Valley Campus
Royston, Hanamoto, Alley & Abey and CSW/Stuber-Stroeh Engineering
- 3. Board Discussion Re. LEED (2:45 to 3:00 p.m.)**

Trustee Treanor
- 4. IVC Pool Locker/Shower Repair (3:00 to 3:15 p.m.)**

Al Harrison
- 5. Board Self-Evaluation (3:15 to 3:30 p.m.)**

Trustee Hayashino

B. Closed Session – 3:30 p.m. in SS A&B, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda

(a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

(a) *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:*

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

Agency Negotiator: Larry Frierson

(b) *Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section 54956.9:*

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Five cases – Complaint filed by Ms. Mize-Kurzman under Education Code 87164

Mize-Kurzman vs. MCCD (Marin Superior Court)

S. Rollison vs. MCCD

UPM/Graham vs. MCCD – Grievance Arbitration

UPM vs. MCCD – Retiree Incentive Arbitration

**(c) PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/
SEPARATION (Government Code Section 54957)**

**REGULAR MEETING AGENDA
Deedy Staff Lounge, Kentfield – 6:30 p.m.**

C. Regular Meeting

1. Call to Order (1 minute)

2. Approval of Minutes (2 minutes)

- Minutes of October 9, 2007 Board Meeting
- Report of Closed Session for November 7, 2007

3. Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)

4. Board Reports and/or Requests (15 minutes)

a. Commendation Resolutions and Other Resolutions

None

b. Legislative Report

c. Committee Chair Reports

d. Individual Reports and/or Requests

e. CEO Report to Board on WASC Compliance

- f. **CEO Report to Board on Compliance with Grand Jury Recommendations**
 - g. **Discussion of Board Officers**
5. **Chief Executive Officer's Report (5 minutes)**
- a. **Staff Reports (45 minutes)**
 - (1) **Bolinas Task Force Update (Fran White)**
 - (2) **COMet Update (Al Harrison)**
 - (3) **Modernization Update (V-Anne Chernock)**
 - (4) **Sustainability Update (V-Anne Chernock)**
 - (5) **Program Review Update (Anita Martinez)**
 - a) **Basic Skills English – Carol Adair**
 - b) **ESL – Sara McKinnon**
 - c) **Journalism – Michael Dougan**
 - d) **Multi-Media Studies – Derek Wilson**
 - e) **Nursing – Roz Hartman**
 - f) **Technology Work Plan – Anita Martinez**
 - g) **Testing – Patricia Torres**
 - (6) **Enrollment Update: Basic Skills Initiative (Anita Martinez & Susan Andrien)**
6. **Academic Senate Report (5 minutes)**
7. **Classified Senate Report (5 minutes)**
8. **Student Senate and Student Associations Report (5 minutes)**
9. **Board Study Session**
- a. **Energy Audit (Al Harrison)**
10. **Items for Possible Future Board Agendas (5 minutes)**
- a. **Shared Use Agreement – Sustainable Horticulture Program at IVC (December)**
 - b. **Ground Lease with Marin County Sheriff's Department (2008)**
 - c. **Five-Year Scheduled Maintenance Plan (December)**
 - d. **Adoption of Board of Trustees 2008 Meeting Schedule (December)**
11. **Consent Calendar Items (Roll Call Vote) (10 minutes)**
The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:
- A. **Calendar of Upcoming Meetings & Other Special Events**
- All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:**
- | | |
|--------------------|---|
| December 11 | Board Holiday Dinner – 5:00 p.m., Pacific Cafe |
| December 11 | Organizational and Regular Meetings – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield |
- Other Special Events:**
- Tuskegee Airmen Congressional Medal Ceremony and**

Memorabilia Exhibit – November 11, 3:00 to 5:00 p.m., Fine Arts Theatre Building, Kentfield

ASCOM Sponsored Thanksgiving Lunch – November 13, 11:30 a.m. to 1:00 p.m., Internet Café, Indian Valley Campus

ASCOM Sponsored Holiday Dinner/Toy Drive – November 15, 5:30 to 7:00 p.m., Kentfield Cafeteria

CCLC Annual Convention, November 15-17, San Jose Fairmont

Marin Economic Commission Eighth Annual Awards of Excellence Luncheon, November 16, 11:30 a.m. to 1:30 p.m., Embassy Suites Hotel, San Rafael

All Campus Holiday Party – December 13, 4:00 to 7:00 p.m., Willie’s Café, 799 College Avenue, Kentfield

Effective Trustee Workshop, January 25-27, 2008, Sacramento Sheraton

College of Marin Commencement – May 17, 2008, 10:00 a.m., Kentfield Campus Lawn

- B. Classified Personnel Recommendations. Approve the Classified Personnel Recommendations:**
 - 1. Appointment of Classified Personnel**
 - 2. Appointment of Hourly Personnel**
 - 3. Temporary Increase/Decrease in Classified Assignment**
- C. Educational Management Personnel Recommendations**
 - 1. Appointment and/or Change of Educational Management Personnel**
- D. Short-Term Hourly Positions**
- E. Budget Transfers – Month of October - FY 2007/08**
- F. Warrant Approval**
- G. Declaration of Surplus Property – Miscellaneous Equipment**

12. Other Action Items (10 minutes)

The Superintendent/President recommends the Board of Trustees approve the following Action Items:

- A. Approve College of Marin Unfunded Liability Funding Plan**
- B. Approve Authorization to Proceed with Bid to Repair IVC Pool Lockers/ Showers**

- C. Reject Second Tort Claim – Pamela Mize-Kurzman**
- D. Approve Resolution Authorizing Destruction and/or Disposal of Fiscal Services and College Operations Records**
- E. Modernization (Measure C)**
 - 1. Approve Resolution Certifying the Final Environmental Impact Report for the Kentfield Campus**
 - 2. Approve Resolution Certifying the Final Environmental Impact Report for the Indian Valley Campus**
 - 3. Approve Measure C Bond Program Furniture Procurement – Kentfield & Indian Valley Campuses Piggyback Contract with Foundation for California Community Colleges (FCCC)**
 - 4. Designation of Specific Materials, Products, Goods or Services on Bond Project**
 - a. TMP Services Co. – DSA Certified Access Ramps for Portables – PE Complex Portables Project (#850F)**
 - 5. Award/Approve Professional Services Agreements/Amendments**
 - a. Campus Corner (DSPS/Health Services Relocation - #850G) Design Services HKIT Amendment #4**
 - b. Parking Lot-Bioswale (#401B) & Pathways (#413A) Transportation Tech Complex (#402A) Campus Corner (DSPS/Health Services Relocation - #850G) Alfa Tech Cambridge Group Amendment #13**
 - c. Geothermal Fields Kentfield & IVC (#305B & #417B) and Parking Lot-Bioswale (#401B) Campus Corner (DSPS/Health Services Relocation – #850G) Civil Engineering Services CSW/Stuber Stroeh Engineering Amendment #13**
 - d. New Fine Arts Building Project (#306C) Equipment Specialist Services Marcy Wong Donn Logan Architects Amendment #3**
 - e. Fire Mitigation (#418A) & Shade & Greenhouse Structure (#850C) Arborist Services Moritz Arboricultural Consulting – New Short-Form Professional Services Agreement**
 - f. PE Complex Portables (#850F) & Geothermal Fields Kentfield & IVC (#305B & #417B) GeoTech Utility Locating LLC – New Short-Form Professional Services Agreement**
 - 6. Approve Procurement Purchase Agreement**
 - a. PE Complex Portables (#850F) TMP Services, Inc. – Award Contract**

7. **Award Construction Contract**
 - a. **PE Complex Portables (#850F)**
Construction Contract for Utility Connections and Site Work – Contractor to be Announced
8. **Contract Ratification**
 - a. **POMO 4 Roof Replacement (#402B)**
Western Roofing Service – New Construction Contract
 - b. **Performing Arts Modernization (#306A)**
Sensible Environmental Solutions, Inc. – New Short-Form Professional Services Agreement
 - c. **Austin Science Center Roof Repairs (#850E) - American Services Co.**
New Construction Contract
9. **Approve Project/Authorize Bidding**
 - a. **Geothermal Field Kentfield (#305B) & Site Development Utilities Kentfield (#305C)**
Emergency Utility Repair Services Associated with Kentfield Geothermal Field Work
Authorize Bidding
 - b. **Geothermal Fields Kentfield & IVC (#305B & #417B)**
Approve Project and Authorize Bidding
10. **Change Orders**
 - a. **Pool Boiler Replacement (#407A)**
Defective Part Replacement/Time Extension/No Cost
Banner Enterprises, Inc. – Change Order #1
 - b. **PE Complex Portables (#850F)**
Interior Finishes Change
Mobile Modular Management Corporation
Change Order #1
13. **Information Items (5 minutes)**
 - A. **Contracts and Agreement for Services Report – October 2007**
14. **Correspondence**
Correspondence in Board Packets
15. **Board Meeting Evaluation (5 minutes)**
16. **Adjournment**