A. Closed Session – 4:00 p.m. in Student Services Conference Rooms A&B

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bob Balestreri at 485-9414. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “C.3” on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

1. Call to Order, Roll Call and Adoption of Agenda

   a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

   (a) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

      **CONFEERENCE WITH LABOR NEGOTIATOR**
      Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
      Agency Negotiator: Larry Frierson

   (b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:

      **CONFEERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation**
      Five cases – Complaint filed by Ms. Mize-Kurzman under Education Code 87164
      Mize-Kurzman vs. MCCD (Marin Superior Court)
      S. Rollison vs. MCCD
      UPM/Graham vs. MCCD – Grievance Arbitration
      UPM vs. MCCD – Retiree Incentive Arbitration

   (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION**
B. Board Organizational Meeting – 6:30 p.m., Deedy Staff Lounge, Kentfield

1. Call to Order, Roll Call and Adoption of Agenda
   - Oath of Office
   - Comments by and regarding outgoing Board members

2. Readoption of Bylaws and Policies
   - It is recommended that the Board of Trustees, in accordance with Board Bylaws Section 1.5010, *Organizational Meeting*, adopt Bylaws, Policies and Procedures for its own operation and the operation of the District (thereby rescinding all Bylaws, Policies and Procedures not readopted) with recommended changes.

3. Meeting Schedule 2008
   It is recommended that the Board of Trustees adopt a schedule for 2008 meetings as shown, in accordance with Board Bylaws Section 1.5020, *Regular Meetings*.

   (All Regular Meetings begin at 6:30 p.m. unless otherwise noted.)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 8</td>
<td>Special Board Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield</td>
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<tr>
<td>January 15</td>
<td>Board Study Session – 2:00 to 5:00 p.m., Staff Lounge, Deedy Student Services, Kentfield</td>
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<tr>
<td>March 4</td>
<td>Joint Meeting of College of Marin and College of Marin Foundation Boards 4:00 p.m., Staff Lounge, Deedy Student Services</td>
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<tr>
<td>March 11</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>April 15</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>May 13</td>
<td>Regular Meeting – 6:30 p.m. – Ohlone 106, IVC</td>
</tr>
<tr>
<td>June 10</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>June 24</td>
<td>Regular Meeting – 6:30 p.m. – Ohlone 106, IVC Tentative Budget Adoption</td>
</tr>
</tbody>
</table>
July 22  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

August 26  Regular Meeting – 6:30 p.m., Ohlone 106, IVC
Final Budget Adoption

September 16  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

October 14  Regular Meeting - 6:30 p.m. – Ohlone 106, IVC

November 11  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

December 9  Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

4. Election of Officers

It is recommended that the Board of Trustees elect a President, Vice President and Clerk of the Board for the year 2008, in accordance with Board Bylaws Section 1.3020, Manner of Election and Term of Office.

a. President of the Board
b. Vice President of the Board
c. Clerk of the Board

5. Appointment of Trustee Representatives

It is recommended that the following representatives be appointed by the Board President:

- Marin County School Boards Association and Trustee Representative to Elect Members of the County Committee on School District Organization

- Legislative Representative to California Community Colleges Trustees/California School Board Association (CCCT/CSBA) and liaison with the Community College League of California (CCLC)

- The Education Task Force

- Board Representatives, Standing Committees & Discretionary Committees

  College of Marin Foundation
  President Evaluation Committee
  President Compensation Committee
  Board of Trustees Evaluation Committee
  Alumni Association Liaison
C. Regular Meeting

1. Call to Order, Roll Call and Adoption of Agenda

2. Approval of Minutes (4 minutes)
   - Minutes of November 7, 2007

3. Citizens’ Requests to Address the Board on Non-Agenda Items (10 minutes)

4. Board Reports and/or Requests (15 minutes)
   a. Commendation Resolutions and Other Resolutions
      (1) Resolution in Support of Proposition 92
   b. Legislative Report
   c. Committee Chair Reports
   d. Individual Reports and/or Requests
   e. CEO Report to Board on WASC Compliance
   f. CEO Report to Board on Compliance with Grand Jury Recommendations
   g. Procedure for Filling Governing Board Vacancy Due to Resignation of Incumbent

5. Chief Executive Officer’s Report (5 minutes)
   a. Staff Reports (30 minutes)
      (1) Program Review Update (Anita Martinez)
      (2) Modernization Update (V-Anne Chernock)
      (3) Sustainability Update (V-Anne Chernock)
      (4) COMet Update (Al Harrison)
      (5) Enrollment Management Update (Anita Martinez, Nanda Schorske, Mauricio Torres-Benavides)
6. Academic Senate Report (5 minutes)
7. Classified Senate Report (5 minutes)
8. Student Senate and Student Association Report (5 minutes)
9. Board Study Session
   None

10. Items for Possible Future Board Action (5 minutes)
    b. Bolinas Task Force Recommendations (January)
    c. Academic Calendar 2008-09 (January)
    d. Revised Board Policies (January)
       (1) BP 4230 Grading and Academic Record Symbols
    e. Memorandum of Understanding with Marin Master Gardeners (January)
    f. Fine Arts Students’ Petitions

11. Consent Calendar Items (Roll Call Vote) (10 minutes)
    The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

    A. Calendar of Upcoming Meetings & Other Special Events
       All Campus Holiday Party – December 13, 4:00 to 7:00 p.m., Willie’s Café, 799 College Avenue, Kentfield
       ASEC Holiday Party – December 15, 2:00 to 4:00 p.m., St. John’s Episcopal Church, 14 Lagunitas, Ross
       Marin County Joint Legislative Action Seminar – January 16 & 17, 2008, State Capitol, Sacramento
       Opening Day Convocation - January 18, 2008, 10:00 a.m. to 12:00 p.m., Fine Arts Theater, Kentfield
       Marin Superintendents and Trustees/Marin County Council of Mayors and Councilmember’s Meeting – January 23, 2008, Servino’s Restaurant, 9 Main Street, Tiburon
       Effective Trustee Workshop, January 25-27, 2008, Sacramento Sheraton
       College of Marin Commencement – May 17, 2008, 10:00 a.m., Kentfield Campus Lawn

    B. Classified Personnel Recommendations. Approve the Classified Personnel Recommendations:
       1. Appointment of Classified Personnel
       2. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
       3. Resignation/Retirement of Classified Personnel

    C. Academic Personnel Recommendations. Approve the Academic
Personnel Recommendations:
1. Resignation/Retirement of Academic Personnel

D. Educational Management Personnel Recommendations. Approve the
   Educational Management Personnel Recommendations.
   1. Appointment and/or Change of Educational Management Personnel

E. Short-Term Hourly Positions

F. Warrant Approval

G. District Mileage Reimbursement Rate

H. Budget Transfers – Month of November - FY 2007/08

I. Declaration of Surplus Property – Miscellaneous Equipment

J. Notice of Completion, Maintenance One Roof Repair

12. Other Action Items (10 minutes)
The Superintendent/President recommends the Board of Trustees approve the following
   Action Items:

   A. Approve Resolution to Enter into an Agreement with the California
      Department of Education for the Purpose of Providing Child Care and
      Development Services and Designation of Personnel to Sign Contract Documents
      for Fiscal Year 2007/08

   B. Approve Five-Year Scheduled Maintenance Plan (2008/09 through 2012/13)

   C. Approve Resolution Authorizing Staff to Apply for the California
      Energy Commission Technical Assistance Program

   D. Approve Board Compensation Annual Adjustment

   E. Acknowledge Receipt of District Financial and Measure C Bond Program Audits
      for 2006/07

   F. Approve Resolution Declaring Intention to Lease Real Property &
      Publication of Notice Thereof (Ground Lease with Marin County
      Sheriff’s Department)

   G. Modernization (Measure C)
      1. Designation of Specific Materials, Product, Thing or Services on Bond Project
         a. Proprietary Paint Booth for Transportation Technology Complex Project
            (#402A)
      2. Award/Approve Professional Services Agreements/Amendments
         a. Environmental Impact Report (#810A)
            Civil Engineering Support Services for EIR
CSW/Stuber-Stroeh Amendment #14
b. Environmental Impact Report (#810A)
   District CEQA Consultant Services
   Amy Skewes-Cox Amendment #6
c. PE Complex Portables (#850F)
   Additional Design Services
   HKIT Amendment #5
d. PE Complex Portables (#850F)
   Moving Services
   Nor-Cal Moving Services – New Short-Form Professional Services Agreement
e. Shade & Greenhouse Structures (#850C)
   Moving Services
   Crossroads Relocation Services, Inc. – New Short-Form Professional Services Agreement
f. PE Complex Modernization (#308B)
   PE Photovoltaic Project (#308D)
   Inspection Services
   Quali-Con Enterprises, Inc. – New Short-Form Professional Services Agreement
g. 12 KV Utility Extension (#407C) and PE Complex Portables (#850F)
   Utilities Design Work
   Alfa Tech Cambridge Group Amendment #14
h. Austin Science Center Roof Repairs (#850E)
   Design Services
   McGinnis Chen Associates, Inc. Amendment #2

3. Approve Lease Agreement
   a. PE Complex Portables (#850F)
      Approve Lease Agreement for Storage Containers

4. Contract Ratification
   a. Shade & Greenhouse Structures Project (#850C)
      IVC Support Work (Relocation/Infrastructure)
      B. Cantarutti Electric Co. – New Construction Contract

5. Change Orders
   a. POMO 4 Roof Replacement (#402B)
      Scope changes – existing roof vent curbs, electrical & nailing work
      Western Roofing Services – Change Order #1
   b. Larkspur Annex Restroom (#321B)
      Scope change for side door access
      Ongaro & Sons – Change Order #1
   c. Austin Science Center Roof Repairs (#850E)
      Scope changes – additional work and reduction in scope
      American Services Co. – Change Order #1 (add & deductive)

H. Approve Resolution Declaring Intention to Lease Real Property & Publication of Notice Thereof (Regents of the University of California, Marin County Cooperative Extension Marin Master Gardeners Program)
13. Information Items (5 minutes)

B. First Quarter Financial Status Report and CCFS-311Q for 2007/08
C. Revised Administrative Procedures
   (a) AP 4230 Grading and Academic Record Symbols
D. Contractor Prequalification Process for Review
E. Swinerton Management & Consulting Quarterly Progress Report
   for Period Ending September 30, 2007

14. Correspondence
    Correspondence in Board Packets

15. Adjournment