A. Board Study Session

1. Call to Order, Roll Call and Adoption of Agenda

The meeting of the Board of Trustees of the Marin Community College District was called to order at 2:40 p.m. by Board President Treanor in the Deedy Staff Lounge at the Kentfield campus, all members having received notice as prescribed by law. All publicly elected Trustees were present in addition to Hoa-Long Tam, the Student Trustee.

M/s (Long/Kranenburg) to approve the agenda with the following change:

- Move agenda item A.2.d to follow item A.2.a

Motion passed unanimously (7-0) with an advisory aye vote from Student Trustee Tam.

2. Modernization Workshop

The Board was updated on the status of the following projects:

a. Response to Questions about the IVC Main Building: V-Anne Chernock, Director of Modernization, gave a brief presentation on the Main Building at IVC. This presentation included options for aesthetic architectural additions including a rooftop garden, wind turbine, and curved roof. At this time staff is not recommending that these additions be made because of monetary concerns, but wanted to show Board members some other options. The Board expressed a concern because there are currently no plans to place photovoltaics anywhere on the building. Some Trustees are also concerned that the current plans call for fixed, non-operable windows. There will be a study session in the coming weeks to discuss the plan for the windows as well as the optional aesthetic elements.

b. Building Foundation – IVC Main Building: V-Anne Chernock, Director of Modernization, and Ahmad Aissa from ZFA Structural Engineers (a subcontractor on the VBN Architects Team) presented Board members with a report of findings from a detailed soils study conducted in the footprint of the Main Building at IVC. This report showed that initial soil studies were incorrect and the plan for the foundation would have to be modified. The initial study determined that there would be a need for 150 pilings to be drilled 12 feet deep in order to reach bedrock. This process will allow the building to remain seismically sound in the event of an
earthquake. The new detailed soils study found that bedrock was significantly deeper, and the recommendation by Mr. Aissa is to drill 100 pilings 30 feet deep, costing the District additional amounts totaling approximately $700,000 – $1,000,000. Board members had many questions about the validity of both studies and requested more information about each study. They also requested information from the initial soils study from the 1970’s. Board members discussed setting a policy for using money in reserve funds.

c. **Response to Questions about the Number of Restrooms in the Fine and Performing Arts Buildings**: V-Anne Chernock, Director of Modernization, reported on the number of restrooms planned in the Fine and Performing Arts Buildings. Currently there are 34 units (stalls) planned for both the Fine and Performing Arts Buildings combined. Director Chernock pointed out that this matches the current number of units currently housed in the buildings. The only difference is that there will be one more unit for the women and one less unit for the men.

d. **Science/Math/Central Plant Update**: Director of Modernization V-Anne Chernock presented Board members with the new renderings of the Science/Math/Central Plant complex. It is planned to be the largest building on the Kentfield campus. Board members were shown three different views of the building coming from three different angles on campus. Board members were interested to know if the Modernization Team and the new architects were able to salvage anything from the previous architects. It was reported that most of the work the previous architects put into the building was in the programming phase. All of this work was salvaged and was handed over to the new architects.

e. **Matching State Funds for Kentfield Gateway Project**: V-Anne Chernock, Director of Modernization, reported that we have requested 50/50 matching funds from the State of California in the amount of 27.7 million dollars to complete construction of the Gateway Project at Kentfield. She noted that if approved by the State, the cost to the District will be very close in both square footage and budget to the original figures projected in the 2004 bond proposal. Director Chernock also reported that we are close to the top of the list to receive funding because we are requesting a 50/50 match and most schools are requesting a 60/40 match. In addition to the Gateway Building, we have also requested state funds for the completion of a new Children’s Center to be located at the Larkspur Annex. In this project, we are requesting 3.5 million dollars from the state, and the District will contribute 1.5 million dollars.

Copies of these presentations are posted on our website.

The Study Session (open session) was recessed at 4:44 p.m.

### B. Closed Session

#### 1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

Board President Treanor reconvened the meeting of the Board of Trustees of the Marin Community College District at 5:00 p.m. in the SS A&B Conference Rooms in the Student Services Building on the Kentfield campus. All publicly elected Trustees were
present. Dr. Frances White, Al Harrison, Anita Martinez, Linda Beam, and Larry Frierson were also in attendance.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

The closed session recessed at 6:50 p.m.

C. Regular Meeting

Reconvene in Open Session

The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:55 p.m. in the Deedy Staff Lounge on the Kentfield campus by Board President Treanor. She announced that the meeting was being recorded to facilitate the preparation of minutes. All Trustees were present, including Student Trustee Tam.

2. Approval of Minutes and Report of Closed Session

M/s (Long/Hayashino) to approve the minutes of the June 26, 2007 Board meeting. The motion passed unanimously.

M/s (Moore/Hayashino) to approve the minutes of the July 10, 2007 Special Board meeting. The motion passed unanimously.

Board Clerk Kranenburg reported that the Board had met in closed session earlier that afternoon on the items listed on the agenda, and that no action was taken.

3. Citizens’ Requests to Address the Board on Non-Agenda Items

Pamela Lichtenwalner addressed the Board to request a meeting with the members in closed session regarding curriculum and Scientology Narconon Drug Education Program. Board members deemed that this was not an appropriate topic for a closed session meeting and requested that she make an appointment to meet with Dr. White and Linda Beam. Dr. Lichtenwalner agreed to call Dr. White’s office.

4. Board Reports and/or Requests

a. Commendation Resolutions and Other Resolutions

M/s (Kranenburg/Hayashino) to approve the Resolution in Support of Water Management and Technology Education Center (WaMTEC). The motion passed unanimously by a roll call vote of 7-0 (plus an advisory aye vote by Student Trustee Tam).

b. Legislative Report.

None

c. Committee Chair Reports

Trustee Hayashino reported that the Board self-evaluation committee has drafted a questionnaire to be filled out by Board members, which has been revised based on questions and comments from last year. Trustee Hayashino requested that any questions or comments on the draft be sent to her by the end of the week. A final
A questionnaire will be circulated at a later date with results to be reported in August.

d. **Individual Reports and/or Requests**
Trustee Long distributed a summary of comments from the PSA discussion at the Board meeting on June 12, 2007. She requested that they be listed with the minutes from tonight’s meeting (copy attached). She also wanted to publicly acknowledge Grace Hom of the Dental Assisting School for always sending notes to the Trustees when they attend one of her events. Trustee Long also reported on the EdCal K-12 newsletter that she receives. She indicated that the headline of the latest edition is “Community Colleges Qualify Funding Initiative.” She indicated that this was an informational piece from a K-12 perspective.

Board President Treanor reported on the Marin County Fair. She indicated that it was a great experience and thanked Cathy Summa-Wolfe for putting it together. She also reminded the Trustees that the College of Marin Foundation will be holding its annual “Welcome Back Breakfast” and encouraged everybody to attend. Trustee Treanor took this opportunity to reflect on the work that the Trustees and staff have accomplished during the past few years:

- Three years with Dr. White as Superintendent/President
- Adopted two resolutions: Modernization Facilities Bond and Sustainable Building Practices
- New Governance System in place
- New Educational Master Plan in place
- WASC – all but one recommendation complete
- Passed a Bond Spending Plan
- Grand Jury report and responses
- New Technology Implementation
- New Workforce Partnerships (thanks, Nanda!)
- Addressed the reserve issue
- Able to keep Dr. White

e. **CEO Report to Board on WASC Compliance**
Dr. White reported that the last recommendation from the WASC team, to institute program review pilots, is well underway. We are hoping to have two rounds of reviews to show the team when they come to re-evaluate us in October.

f. **CEO Report to Board on Compliance with Grand Jury Recommendations**
Dr. White reported that the Response to the Grand Jury report has been submitted (a final version can be found in the Board packets). She noted that they had some good suggestions and we will be working hard to implement them. This item will be on the agenda quarterly so that the Board can stay abreast of staff progress.

5. **Chief Executive Officer’s Report**
Dr. White thanked the Board for their support. She also took this time to introduce Jim Arnold, the new Dean of Math and Science.

a. **Staff Reports**
1) **COMet Update**  
Al Harrison, Vice President of College Operations, reported that the Finance component went live on Banner July 1 and everything seems to be running smoothly. He reported that end user training took place for many at the end of June. Vice President Harrison acknowledged his staff who have been working hard, in many cases six days a week. He indicated that as each component goes live, there will be a celebration for that component. Details on the parties will follow.

2) **Modernization Update**  
V-Anne Chernock, Director of Modernization, passed out a “relocation cheat sheet” discussing swing space. She noted that this is an informational item, in case anyone asks. A new section has been added to her director’s report, entitled “milestones.” This section will discuss specific milestones that were set during the given month. The report will indicate if the milestone has been met, and if it has not, will discuss the fiscal impact and reasons for the delay. Director Chernock introduced Amy Skewes-Cox to discuss the Environmental Impact Report (EIR), and she described the process of submitting an EIR. She said that the EIR draft is currently at the printer and should be ready for viewing on July 24, 2007. Ms. Skewes-Cox reported that the projected timeline is as follows:

- July 24 – September 6: (mandatory 45 days) for public review and comment
- September 7 – October 14: Administrative draft: response to comments brought forward during public review.
- November 7: Board certification
- After the Board certifies the EIR, then the Bond Spending Implementation Plans and Mitigation Monitoring plans can officially be adopted.

Director Chernock informed the Board that there would be a study session in September that will address any questions the Board members may have.

3) **Quarterly Update on SFSU**  
Nanda Schorske, Dean of Workforce Development, College, and Community Partnerships, updated the Trustees on current partnerships. She introduced Marilee Eckert of the Marin Conservation Corps. Ms. Eckert spoke about the new Sustainable Horticulture program that is being housed on the IVC campus and run by M.C.C., and partially sponsored by the Marin County Board of Supervisors. Next, Board members were given an update on the work being done by the SFSU/COM Liaison, Jeanie Jacobson. Ms. Jacobson is currently speaking at Rotary clubs and other similar organizations to get the word out about opportunities at the IVC campus. Dean Schorske informed the Board that she will have a full update on all of College of Marin’s partnerships at the August Meeting.

4) **Program Review Update**  
Anita Martinez, Vice President of Student Learning, handed out a Governance Committee Report Form. On this form, she summarized the recommendations of the committee: “The focus was on implementing Program Review in order to address a remaining accreditation recommendation. A process and timeline
were implemented. Selection of Phase I and Phase II participants and coordination of work with the Data Advisory Group were completed.”

5) Equity Study  
Linda Beam, Executive Dean of Human Resources, reported that the Human Resources Office, in conjunction with CSEA, will embark on an equity study. This has come as a result of collective bargaining for job descriptions, duties, and salary comparisons. Dean Beam has met with representatives from CSEA to determine the criteria to select a consultant group to assist in the process.

6. Academic Senate Report  
Yolanda Bellisimo, President of the Academic Senate, updated Board members on the Academic Senate. As part of the State Education Code, the Academic Senate is responsible for developing a list of qualifications for service of faculty members; this is also known as the Disciplines List. Currently, State standards break hiring requirements into two sections: (1) Masters Available and (2) No Masters Available (aka Non-Masters). The State Senate is now looking into adding a third category: (3) Bachelors Degree with 2+ years of professional experience. The addition of the third category will move many from category two and will place additional scrutiny on vocational professors. Ms. Bellisimo reported that College of Marin used to have a Senate Equivalency Committee that reviewed faculty applications and monitored the standards and disciplines list. At this time, she is unaware as to what has become of this committee, but would like to see it be resurrected. Ms. Bellisimo also informed the Board that she has submitted a request to serve on the State Senate Committee on Standards and Practices. A copy of Ms. Bellisimo’s statement is attached to the minutes as part of the official record.

7. Classified Senate Report  
None given.

8. Student Senate and Student Association Report  
Student Trustee Tam reported that the Student Senate had not formally met. He indicated that the goal of the Senate this year is to make College of Marin more visible within the state. Student Trustee Tam also indicated that he would be attending the Annual CCCT meeting for Student Trustees.

9. Board Study Session  
a. Educational Pathways  
Yolanda Bellisimo and Robert Kennedy reported on their program review of transfer disciplines as part of a Phase II program review. They reported that, currently, College of Marin organizes transfer students on a departmental level. They do not believe that this form of organization reflects what students are trying to accomplish during their time at College of Marin. The transfer program should reflect the “big picture.” At this time they do not have any solid answers or suggested resolutions, but hope to bring some ideas to Board members once the Program Review is complete. A copy of this presentation can be found on our website.

10. Items for Possible Future Board Agendas  
a. Reserve Policies  
b. Unfunded Liability  
c. Shared Use Agreement – Sustainable Horticulture Program at IVC (August)
11. Consent Calendar Items (Roll Call Vote)
M/s (Kranenburg/Brockbank) to approve all items on the Consent Calendar with the addition of a board study session added on July 24, 2007. The motion passed unanimously with a roll call vote (7-0), plus an advisory aye vote by Student Trustee Tam.

A. Calendar of Upcoming Meetings & Other Special Events

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:

- **July 24**
  - Board Study Session – 4:30 p.m., Internet Café, IVC
  - Regular Board Meeting – 7:45 p.m.

- **August 28**
  - Regular Meeting – 6:30 p.m., Ohlone 106, IVC
  - Final Budget Adoption

- **September 18**
  - Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

- **October 9**
  - Regular Meeting - 6:30 p.m., Ohlone 106, IVC

- **November 13**
  - Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

- **December 11**
  - Organizational and Regular Meetings – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

Other Special Events:

- **WaMTEC Dedication Celebration**, July 19, 11:30 a.m. to 1:00 p.m., lawn between Miwok and POMO Clusters, Indian Valley Campus

- **Fall Convocation**: August 17, 10:00 a.m. to 12:00 p.m., Fine Arts Theater, Kentfield

B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
   1. Appointment of Classified Personnel
   2. Permanent Increase in Classified Assignment

C. **Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations
   1. Part-Time Temporary and Regular Credit Instructors' Appointments for Summer Session 2007
   2. Temporary Non-Credit and ESL Community Education and Services Instructors' Appointments for Summer Session 2007

   1. Resignation/Retirement of Academic Personnel
   2. Appointment and/or Change of Educational Management Personnel

E. **Short-Term Hourly Positions**
F. Budget Transfers – Month of June - FY 2006/07

G. Warrant Approval for Month of June 2007

H. Declaration of Surplus Property – Miscellaneous Equipment

I. Approve Student Record Destruction

J. Modernization (Measure C) Contracts
   1. Professional Services Contracts – Short-Form Contract
      a. Approve McGinnis Chen Associated, Inc. Short-Form Contract - PE Complex Modernization Project # 308B Evaluation of Glu-Lam Beams
   2. Construction Contract – Notice of Completion

K. Approve New Credit Courses

L. Approve Credit Course Revisions

M. Approve Credit Course Deletions

N. Approve Revised Purchase Order for Printing Fall, Winter, Spring, and Summer 2007/08 Community Education Schedules

12. Other Action Items

A. Reject Claim – Austin Hogan
   M/s (Brockbank/Hayashino) to reject the Austin Hogan Claim. Motion passed unanimously.

B. Friends of Corte Madera Creek Project
   M/s (Long/Moore) to permit Friends of Corte Madera Creek to continue habitat enhancement at the College ecology area should they be successful in obtaining the grant funds. Motion passed unanimously plus an advisory aye vote by Student Trustee Tam.

C. Authorize Request to Apply to Marin County Office of Education and Marin County Auditor for Fiscally Accountable Status
   M/s (Hayashino/Kranenburg) to apply to Marin County Office of Education and Marin County Auditor for Fiscally Accountable Status. Motion passed unanimously plus an advisory aye vote from Student Trustee Tam.

D. Modernization (Measure C) Contracts
   1. Professional Services Contracts – Long-Form Amendments
      a. M/s (Long/Brockbank) to approve Steinberg Architects Long-Form Contract Amendment #5 DSPS Relocation Design Project #850G, Kentfield Campus. Motion passed 6-1 with Trustee Dolan casting the no vote. Student Trustee Tam cast an advisory aye vote.
b. M/s (Kranenburg/Long) to approve Royston Hanamoto Alley & Abey (RHAA) Long-Form Contract Amendment #5; Landscape Design – IVC Bridges & Pathways Project #413A and Parking Lot & Bioswale Project #401B. Motion passed 6-1 with Trustee Dolan casting the no vote. Student Trustee Tam cast an advisory aye vote.

c. M/s (Kranenburg/Hayashino) to approve Alpha Tech Cambridge Group Inc. Long-Form Contract Amendment #11, Relocation Costs - PE Project #850F at Kentfield Campus. Motion passed 6-1 with Trustee Dolan casting the no vote. Student Trustee Tam cast an advisory aye vote.

d. M/s (Moore/Long) to approve CSW/Stuber-Stroeh Long-Form Contract Amendment #9, PE Portables Project #850F at Kentfield Campus – Engineering Services. Motion passed 6-1 with Trustee Dolan casting the no vote. Student Trustee Tam cast an advisory aye vote.

e. M/s (Brockbank/Long) to approve Fugro West Inc. Long-Form Contract Amendment #4, Geotechnical Services for PE Photovoltaic Project #308D. Motion passed unanimously plus an advisory aye vote cast by Student Trustee Tam.

2. Authorization to Initiate Projects
a. M/s (Kranenburg/Brockbank) to approve IVC Power Plant 1 – Pool Heater Replacement Project #407A; Project Approval, Authorization to Bid, Pre-Authorization to Award. Motion passed unanimously plus an advisory aye vote by Student Trustee Tam.

3. New Construction Contracts
a. M/s (Brockbank/Hayashino) to approve Community Reconstruction Solutions Contract, PE Complex Modernization Project #308B, Evaluation of Glu-Lam Beams. Motion passed unanimously plus an advisory aye vote by Student Trustee Tam.

4. Construction Contract - Change Order
b. M/s (Brockbank/Hayashino) to Approve Change Order #1 and Resolution for Approval of Change Order #1 to Existing Contract with D&D Pipelines, Inc. for PE Conduit Crossing Project #308E. The motion passed with a unanimous roll-call vote (7-0) plus an advisory aye vote from Student Trustee Tam.

E. Modernization (Measure C) – Miscellaneous
M/s (Brockbank/Kranenburg) to Approve Request for Reallocation of $700,000-$1,000,000 from a source to be determined to the project budget for the IVC Main Building (Project #417). Motion passed by a 4-3 roll call vote with Trustees, Moore, Long, and Dolan casting no votes. Student Trustee Tam cast an advisory aye vote.

F. Approve Office of Civil Rights Resolution Agreement
M/s (Kranenburg/Brockbank) to Approve the Office of Civil Rights Resolution Agreement. Motion passed with a unanimous roll call vote plus an advisory aye vote from Student Trustee Tam.

13. Information Items
14. **Correspondence**
Board members were asked to review the correspondence in their Board Packets.

15. **Board Meeting Evaluation**
None

16. **Adjournment**
M/s (Dolan/Kranenburg) to adjourn the meeting. The motion passed unanimously and Board President Treanor adjourned the meeting at 10:55 p.m.