Present: Anna Pilloton, Becky Reetz, Derek Levy, Luz Moreno, Alicia (Meg) Pasquet, Sara McKinnon (Staff Resource)

Absent: Sonia Puertas Acosta (Student) Inna Shapiro (Student), Rose Jacques (Staff Resource)

Approval of Agenda and Summaries
- The meeting agenda was tabled (no quorum).
- The meeting summary for 11/18/14 and 12/2/14 meetings were tabled (no quorum).

Satisfactory Academic Progress
The group discussed concerns with SAP, including:
- Students who had performed well recently but had years old poor semesters
- The system not being programmed to ignore students who passed courses but had no GPA due to taking only P/NP
- The Appeal form not addressing Academic Renewal
- Concerns about Pay As You Go
- The need for better and earlier communication and coordination between departments when initiatives that may impact other areas (e.g., SAP on counselors) are implemented

SSSP & SEP Updates
Derek shared updates on various SSSP and SEP initiatives that were provided to the Department Chairs today.

Convocation
There was brief discussion of Convocation, including the benefits of studying various initiatives that positively impact student success as well as making decisions to select and fully operationalize chosen methodology (ies).

EAB
The Education Advisory Board’s Student Success Collaborative software platform was briefly discussed. It was noted that potential phone applications could help students with enrollment related issues.

Announcements
The next meeting will take place on Tuesday, February 17th.