

COLLEGE OF
MARIN

**Board of Trustees Regular Meeting Agenda
February 13, 2007
Ohlone 106, Indian Valley Campus**

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Pamela Mize-Kurzman at 485-9414. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

A. Board Study Session – 3:00 to 5:00 p.m., Ohlone 106, IVC

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Bond Modernization Workshop**
 - a) Contract Administration Update – Rich Graziano**
 - b) Revised Bond Scope – V-Anne Chernock & Al Harrison**
 - c) Commissioning Status Report – Rich Graziano & Rick Thomas**

B. Closed Session – 5:00 p.m. in AS 101, IVC

- 1. Call to Order, Roll Call and Adoption of Agenda**
 - a) Request for Public Comment on Closed Session Agenda
- 2. Closed Session: To consider and/or take action upon any of the following items:**
 - (a)** *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:*
CONFERENCE WITH LABOR NEGOTIATOR
Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
 - (b)** *Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section 54956.9:*
CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Three cases - Sullivan vs. MCCD
Mize-Kurzman Claim
UPM/Rollison/Sutherland Grievance

- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/
SEPARATION**
- (d) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Government Code
Section 54957)
Titles: Vice President of College Operations
Vice President of Student Learning
Executive Dean of Human Resources & Labor Relations

**REGULAR MEETING AGENDA
Ohlone 106, Indian Valley Campus – 6:30 p.m.**

C. Reconvene to Regular Meeting

- 1. Call to Order (1 minute)**
- 2. Approval of Minutes (2 minutes)**
 - **Minutes of January 16, 2007 Board Meeting**
 - **Report of Closed Session for February 13, 2007 Board Meeting**
- 3. Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)**
- 4. Board Reports and/or Requests (15 minutes)**
 - a. Commendation Resolutions and Other Resolutions**
 - 1) Resolution in Support of Black History Month**
 - 2) Resolution in Support of National Engineering Week**
 - b. Legislative Report**
 - c. Committee Chair Reports**
 - d. Individual Reports and/or Requests**
 - e. CEO Report to Board on WASC Compliance**
- 5. Chief Executive Officer's Report (5 minutes)**
 - a. Staff Reports (45 minutes)**
 - (1) Program Review Update (Anita Martinez)**
 - (2) COMet Update (Al Harrison)**
 - (3) Budget Update (Al Harrison)**
 - (4) Modernization Update (V-Anne Chernock)**
 - (5) Children's Center Update (Anita Martinez, Beth Root)**
 - (6) Enrollment Update (Anita Martinez)**
- 6. Academic Senate Report (5 minutes)**
- 7. Classified Senate Report (5 minutes)**
- 8. Student Senate and Student Association Report (5 minutes)**
- 9. Board Study Session**
None
- 10. Items for Possible Future Board Action (5 minutes)**
 - a. Unfunded Liability Recommendation (March)**
 - b. SWACC Action Plan (March)**

c. District Goals, Principles and Guidelines, and Technical Standards

d. Athletic Field Conditions

11. Consent Calendar Items (Roll Call Vote) (10 minutes)

The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

A. Calendar of Upcoming Meetings & Other Special Events

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:

March 13 Services,	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Kentfield
March 27	Board Study Session – 4:30 to 8:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
April 17	Board Study Session – 1:00 to 5:00 p.m., Staff Lounge, Deedy Student Services, Kentfield Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
May 15	Board Study Session – 1:00 to 5:00 p.m., Ohlone 106, IVC Regular Meeting – 6:30 p.m. – Ohlone 106, IVC
June 12 Deedy Services,	Board Study Session – 1:00 to 5:00 p.m., Staff Lounge, Student Services, Kentfield Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Kentfield
June 26	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC Tentative Budget Adoption
July 17	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
August 28	Regular Meeting – 6:30 p.m., Ohlone 106, IVC Final Budget Adoption
September 18	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
October 9	Regular Meeting - 6:30 p.m. – Ohlone 106, IVC
November 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
December 11	Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

Other Special Events:

**MSCBA Annual Meeting for School Board Trustees and Superintendents –
March 1, 2007, 5:30 p.m., Stone Tree Golf Course, 9 Stone Tree Lane, Novato**

**President’s Circle Breakfast – May 1, 2007, 7:30 a.m., Embassy Suites, 101 McInnis
Parkway, San Rafael**

Commencement – May 25, 2007, 7:00 p.m., Gymnasium

B. Classified Personnel Recommendations. Approve the Classified Personnel
Recommendations:

1. Appointment of Classified Personnel
 2. Appointment of Hourly Personnel
 3. Permanent Increase/Decrease in Classified Assignment/Staff Plan
 4. Resignation/Separation of Classified Personnel
 5. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
- C. Educational Management Personnel Recommendations.** Approve the Educational Management Personnel Recommendations.
1. Appointment and/or Change of Educational Management Personnel
- D. Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations.
1. Temporary Credit Instructors Added and Changed Appointments Spring 2007
 2. Temporary Non-Credit ESL Instructors for Spring Semester 2007 and Community Education and Services Instructors for Winter Quarter 2007
- E. Short-Term Hourly Positions**
- F. Budget Transfers – Month of January - FY 2006/07**
- G. Warrant Approval for Month of January 2007**
- H. Modernization (Measure C) Contracts**
1. Professional Services Contracts
 - a. New Short Form Contracts
 - (i) Consultant (Professional Services for Utility Locating) – GeoTech Utility Locating, Inc.
 - b. New Long Form Contracts - **none**
 - c. Full Contracts/Ratifications - **none**
 - d. Amendments (Short Form Contract)
 - (i) Design Services for Main Building Complex IVC (VBN Architects, Short Form Contract Amendment #2)
 - (ii) Design Services for Transportation Technology Complex (HKIT , Short Form Contract Amendment #2)
 - (iii) Design Services for Math/Science/Central Plant Complex (Anshen & Allen, Short Form Contract Amendment #2)
 - (iv) Design Services for Fine Arts & Performing Arts Buildings (Marcy Wong & Donn Logan Architects, Short Form Contract Amendment #2)
 - (v) Master Signage Planning Services (Kate Keating Associates, Inc. Short Form Contract Amendment #1)
 - e. Amendments (Long Form Contract)
 - (i) Environmental Impact Report (EIR) Services (Amy Skewes-Cox, Long Form Contract Amendment #3)
 - (ii) Mechanical, Electrical and Plumbing Engineering Services for Geothermal Fields (Alfa Tech Cambridge Group, Inc. Amendment #6)
 2. Construction Contracts
 - a. Bid Awards - **none**
 - b. New Contracts - **none**
 - c. Ratifications – **none**

- d. Change Orders
 - (i) Change Order #3, Bay Pacific Pipelines, Inc. – IVC Storm Drain Repairs Project (#401A)
 - e. Notices of Completion – **none**
- I. Authorization to Initiate Projects (Measure C)**
None
 - J. Miscellaneous (Measure C)**
 - 1. Disposal of Surplus Property
- 12. Other Action Items (10 minutes)**
The Superintendent/President recommends the Board of Trustees approve the following Action Items:
- A. Approve Resolution: Destruction of Obsolete Police Records**
 - B. Public Hearing on MCCD/UPM Collective Bargaining Agreement**
 - C. Approve Revised Bond Scope Items**
 - D. Approve Design Services for Diamond PE Complex (Kwan Henmi Architecture/Planning, Short Form Contract Amendment #3)**
- 13. Information Items (5 minutes)**
- A. Contracts and Agreement for Services Report – January 2007**
 - B. Second Quarter Financial Status Report and CCFS-311Q for 2006/07**
 - C. Reorganization of SEIU 949**
 - D. Banking Services Change for Financial Aid and Student Fee Accounts**
 - E. Bond Program Information Items**
 - 1. Swinerton Management Quarterly Report for Period Ending December 31, 2006**
 - 2. Draft of Volume 3, Master Programming Document by Steinberg Architects**
 - 3. Bond Program FAQ Document**
- 14. Correspondence**
Correspondence in Board Packets
- 15. Board Meeting Evaluation (5 minutes)**
- 16. Adjournment**

