

COLLEGE OF
MARIN

**Board of Trustees Regular Meeting Agenda
May 15, 2007
Ohlone 106, Indian Valley Campus**

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Josué Hoyos at 485-9619. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

A. Board Study Session – 2:30 to 4:30 p.m., Ohlone 106, IVC

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Housing at IVC (2:30 to 2:45)**
(Evelyn Swenson)
- 3. Presentation of Final Design Elements for PE Complex (2:45 to 3:30)**
(Kwan Henmi)
- 4. Presentation of Design Concept for PE Photovoltaics (3:30 to 4:15)**
(Alfa Tech)

B. Closed Session – 4:30 p.m. in AS 101, IVC

- 1. Call to Order, Roll Call and Adoption of Agenda**
 - a) Request for Public Comment on Closed Session Agenda
- 2. Closed Session: To consider and/or take action upon any of the following items:**

- (a)** *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:*

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
Agency Negotiator: Larry Frierson

- (b)** *Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section*

54956.9:

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Two cases - Rollison vs. MCCD

Facilities Architects – Anshen & Allen

- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/
SEPARATION** (Government Code Section 54957)
- (d) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOALS**
(Government Code Section 54957)
Title: Superintendent/President

**REGULAR MEETING AGENDA
Ohlone 106, Indian Valley Campus – 6:30 p.m.**

C. Reconvene to Regular Meeting

- 1. **Call to Order (1 minute)**
- 2. **Approval of Minutes (2 minutes)**
 - **Minutes of April 17, 2007 Board Meeting**
 - **Minutes of April 30, 2007 Special Board Meeting**
 - **Minutes of May 1, 2007 Joint Meeting of College of Marin and College of Marin Foundation Boards**
 - **Minutes of May 7, 2007 Special Board Meeting**
 - **Report of Closed Session for May 15, 2007**
- 3. **Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)**
- 4. **Board Reports and/or Requests (15 minutes)**
 - a. **Commendation Resolutions and Other Resolutions**
 - 1) **Resolution in Support of Classified School Employees Week**
 - 2) **Resolution in Recognition of Kelea Sandfort's Service as Student Trustee**
 - 3) **Resolution in Support of the Ross Valley Flood Protection and Watershed Program and the Proposed Drainage System Fee for the Ross Valley – Flood**
 - b. **Legislative Report**
 - c. **Committee Chair Reports**
 - d. **Individual Reports and/or Requests**
 - e. **CEO Report to Board on WASC Compliance**
- 5. **Chief Executive Officer's Report (5 minutes)**
 - a. **Staff Reports (45 minutes)**
 - (1) **Basic Skills Initiative (Anita Martinez/Susan Andrien)**
 - (2) **COMet Update (Al Harrison)**
 - (3) **Modernization Update (V-Anne Chernock)**
 - (4) **Enrollment Update (Anita Martinez)**
- 6. **Academic Senate Report (5 minutes)**
- 7. **Classified Senate Report (5 minutes)**

Zone

Nine

8. **Student Senate and Student Associations Report (5 minutes)**
9. **Board Study Session**
 - a. **Response to Grand Jury Report**
10. **Items for Possible Future Board Action (5 minutes)**
 - a. **Reserve Policies (June 12)**
 - a. **Unfunded Liability Options (June 12)**
 - b. **Budget Presentation & Review of Tentative Budget (June 12)**
 - c. **Approve Tentative Budget (June 26)**
11. **Consent Calendar Items (Roll Call Vote) (10 minutes)**
The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

A. Calendar of Upcoming Meetings & Other Special Events

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:

June 12	Board Study Session – 1:00 to 5:00 p.m., Staff Lounge,
Deedy	Student Services, Kentfield
Services,	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student
	Kentfield
June 26	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC
	Tentative Budget Adoption
July 17	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student
	Services, Kentfield
August 28	Regular Meeting – 6:30 p.m., Ohlone 106, IVC
	Final Budget Adoption
September 18	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student
	Services, Kentfield
October 9	Regular Meeting - 6:30 p.m. – Ohlone 106, IVC
November 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student
	Services, Kentfield
December 11	Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge,
	Deedy Student Services, Kentfield

Other Special Events:

Annual Art Sale for IVC Children’s Center – May 15, 5:30 to 7:30 p.m., Internet Café, IVC

2007 COM Retiree Recognition Celebration – May 16, 4:00 to 6:00 p.m., Marin Art & Garden Center, 30 Sir Francis Drake Blvd., Ross

Marin Simulation Center Opening – May 17, 2007, 1:00 to 2:30 p.m., POMO 188, IVC

COM Foundation Scholarship Awards Ceremony – May 18, 5:00 to 7:00 p.m., Kentfield Cafeteria

Emeritus Annual Spring Meeting/Party – May 19, 2:00 to 4:00 p.m., Kentfield Cafeteria

Picnic in the Grove – May 24, 12:00 to 1:30 p.m., Redwood Grove, Kentfield

Pinning Ceremony for RN Program – May 24, 6:00 to 7:00 p.m., Fine Arts Theater, Kentfield

Commencement – May 25, 2007, 7:00 p.m., Gymnasium

Golden Bell Awards – May 30, 5:00 p.m., Embassy Suites, 101 McInnis Parkway, San Rafael

B. Classified Personnel Recommendations. Approve the Classified Personnel Recommendations:

1. Appointment of Classified Personnel
2. Resignation/Separation of Classified Personnel

C. Academic Personnel Recommendations. Approve the Academic Personnel Recommendations.

1. Resignation/Retirement of Academic Personnel

D. Short-Term Hourly Positions

E. Budget Transfers – Month of April - FY 2007/08

F. Warrant Approval for Month of April 2007

G. Modernization (Measure C) Contracts

1. Professional Services Contracts
 - a. New Short Form Contracts - **none**
 - b. New Long Form Contracts - **none**
 - c. Full Contracts/Ratifications - **none**
 - d. Amendments (Short Form Contract) - **none**
 - e. Amendments (Long Form Contract) - **none**
2. Construction Contracts
 - a. Bid Awards - **none**
 - b. New Contracts - **none**
 - c. Ratifications – **none**
 - d. Change Orders - **none**
 - e. Notices of Completion – **none**

H. Authorization to Initiate Projects (Measure C)

1. Authorization to Bid - **none**

I. Miscellaneous (Measure C)

1. Authorization for Procurement
Larkspur Annex Used Restroom Building - Project #321B
Mobile Modular Management Corporation

12. Other Action Items (10 minutes)

The Superintendent/President recommends the Board of Trustees approve the following Action Items:

A. Approve Food Service Agreement with Maki Enterprises, Inc., DBA: Campus Bistro

B. Approve Agreements with Perry-Smith LLP for 2006/07 Audit Services

C. Approve Resolution of the Governing Body of the Marin Community College District Proposing an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors to Consolidate with any Other Election Conducted on Said Date; and Requesting Election Services by the Registrar of Voters

D. Modernization (Measure C) Contracts

1. Professional Services Contracts

- a. New Short Form Contracts
Portable Classroom Pick Up and Delivery to COM
Professional Services Contract – Ray’s Mobile Modular Service
- b. New Long Form Contracts – **none**
- c. Full Contracts/Ratifications – **none**
- d. Amendments (Short Form Contract) – **none**
- e. Amendments (Long Form Contract)
 - i. Indian Valley & Kentfield Campus Site Work Projects
Design Services
CSW/Stuber-Stroeh Engineering Group – Amendment #7
 - ii. Chiller Replacement at Kentfield and Information Technology (IT) Standards
Alfa Tech Cambridge Group, Inc. - Amendment #9
 - iii. Transportation Technology Complex, POMO 4 – Project #402B and Greenhouse Relocation Project #850C
Additional Design Services
HKIT – Amendment #2
 - iv. Construction Phasing Plans
Royston, Hanamoto, Alley & Abey (RHAA) – Amendment #3

2. Construction Contracts

- a. Bid Awards – **none**
- b. New Contracts
 - i. PE Conduit Crossing Project # 308E
Contract Approval
D & D Pipelines, Inc.
- c. Full Contracts/Ratifications - **none**
- d. Change Orders – **none**
- e. Notices of Completion – **none**

3. Authorization to Initiate Projects

- a. Authorization to Bid – **none**

4. Miscellaneous (Measure C)

- a. Approve Termination of Anshen & Allen Short Form Contract and Authorize Negotiations with ED2 International Architects/Planners
Science/Math/Central Plant Complex Project #305A

E. Public Hearing on MCCD/SEIU 1021 Collective Bargaining Agreement

F. Approve Academic Calendar 2007-2008

13. Information Items (5 minutes)

A. Contracts and Agreement for Services Report – April 2007

B. Third Quarter Financial Status Report and CCFS-311Q for 2006/07

- C. Program Definition Document**
 - D. Bond Program Information Items**
 - 1. Quarterly Progress Report – January 1, 2007 Through March 31, 2007**
 - 2. Revised Bond Spending Plan - April 2007**
 - 3. Commissioning Language in Long Form Contracts**
 - E. Long Form Contract Corrections**
 - 1. Kwan Henmi Architecture/Planning**
 - 2. Marcy Wong and Donn Logan Architects**
 - F. Contracts for Designated Approval**
- 14. Correspondence**
Correspondence in Board Packets
 - 15. Board Meeting Evaluation (5 minutes)**
 - 16. Adjournment**