

COLLEGE OF
MARIN

**Board of Trustees Regular Meeting Agenda
June 12, 2007
Staff Lounge, Deedy Student Services, Kentfield Campus**

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Josué Hoyos at 485-9619. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

- A. Board Study Session – 1:00 to 4:30 p.m., Staff Lounge, Deedy Student Services, Kentfield**
- 1. Call to Order, Roll Call and Adoption of Agenda**
 - 2. Project Status Updates**
 - a. Main Building – VBN Architects (1:00 to 1:30)**
 - b. Transportation Technology Complex – HKIT Architects (1:30 to 2:00)**
 - c. Fine/Performing Arts – MWDL Architects (2:00 to 2:30)**
 - d. Bridge – CSW Engineering (2:30 to 2:45)**
 - e. Signage Standards Review and Comment – Kate Keating Associates (2:45 to 3:15)**
 - f. Break (3:15 to 3:30)**
 - g. 5-Year Capital Plan – Don Flowers/Rob Barthelman (3:30 to 4:00)**
 - h. LEED – V-Anne Chernock (4:00 to 4:30)**
 - LEED Certification Update
 - LEED-EB Requirements
 - Owners' Project Requirements
- B. Closed Session – 4:30 p.m. in SS A&B, Kentfield Campus**
- 1. Call to Order, Roll Call and Adoption of Agenda**
 - a) Request for Public Comment on Closed Session Agenda
 - 2. Closed Session: To consider and/or take action upon any of the following items:**
 - (a) *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.6:*

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
Agency Negotiator: Larry Frierson

- (b) *Significant exposure to litigation pursuant to subdivisions (b) of Government Code Section 54956.9:*

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Two cases - Mize vs. MCCD

S. Rollison vs. MCCD

- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION** (Government Code Section 54957)
- (d) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Government Code Section 54957)
Title: Superintendent/President

REGULAR MEETING AGENDA

Staff Lounge, Deedy Student Services, Kentfield Campus – 6:30 p.m.

C. Regular Meeting

- 1. Call to Order (1 minute)**
 - **Administration of Oath of Office to Student Trustee**
- 2. Approval of Minutes (2 minutes)**
 - **Minutes of May 15, 2007 Board Meeting**
 - **Report of Closed Session for June 12, 2007**
- 3. Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)**
- 4. Board Reports and/or Requests (15 minutes)**
 - a. Commendation Resolutions and Other Resolutions**
None
 - b. Legislative Report**
 - c. Committee Chair Reports**
 - (1) Update on Grand Jury Report**
 - d. Individual Reports and/or Requests**
 - e. CEO Report to Board on WASC Compliance**
- 5. Chief Executive Officer's Report (5 minutes)**
 - a. Staff Reports (45 minutes)**
 - (1) COMet Update (Al Harrison)**
 - (2) Modernization Update (V-Anne Chernock)**
 - (3) Update on Media Center Discussions with the Marin Telecommunications Agency (Frank Crosby)**
 - (4) Office of Civil Rights Draft Resolution Agreement (Linda Beam)**
 - (5) Response to Grand Jury Report (Draft)**
- 6. Academic Senate Report (5 minutes)**

7. **Classified Senate Report (5 minutes)**
8. **Student Senate and Student Associations Report (5 minutes)**
9. **COM Foundation Report (5 minutes)**

10. **Board Study Session**
 - a. **Project Stabilization Agreement**
 - (1) **Presentation by Swinerton on Fact-Finding Study**

11. **Items for Possible Future Board Agendas (5 minutes)**
 - a. **Reserve Policies**
 - a. **Unfunded Liability Options**
 - b. **Budget Presentation & Approval of Tentative Budget (June 26)**

12. **Consent Calendar Items (Roll Call Vote) (10 minutes)**
The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

A. Calendar of Upcoming Meetings & Other Special Events

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:

June 26	Board Study Session – 1:00 to 5:00 p.m. – Ohlone 106, IVC Regular Meeting – 6:30 p.m. – Ohlone 106, IVC Tentative Budget Adoption
July 17	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
August 28	Regular Meeting – 6:30 p.m., Ohlone 106, IVC Final Budget Adoption
September 18	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
October 9	Regular Meeting - 6:30 p.m. – Ohlone 106, IVC
November 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
December 11	Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

Other Special Events:

Dental Assisting Graduation Ceremony – June 21, 6:30 p.m., Student Services Courtyard, Kentfield Campus

- B. Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
 1. Permanent Reassignment of Classified Personnel
 2. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
 3. Resignation/Separation of Classified Personnel

- C. Educational Management Personnel Recommendations.** Approve the Educational Management Personnel Recommendations.
 1. Appointment and/or Change of Educational Management Personnel
 2. Resignation/Retirement of Educational Management Personnel

- D. Academic Personnel Recommendations**
 1. Resignation/Retirement of Academic Personnel

- 2. Phased-In-Early Retirement of Academic Personnel
 - E. Short-Term Hourly Positions**
 - F. Budget Transfers – Month of May - FY 2006/07**
 - G. Warrant Approval for Month of May 2007**
 - H. Declaration of Surplus Property – Miscellaneous Equipment**
 - I. Approve New Community Education Courses – Summer 2007**
 - J. Modernization (Measure C) Contracts**
 - 1. Professional Services Contracts
 - a. New Short Form Contracts
 - i) Contract Renewal**
Miller Brown & Dannis – District Legal Consultant
 - ii) Contract Renewal Endorsement**
Ford Graphics - Reprographics Services
 - b. New Long Form Contracts - **none**
 - c. Full Contracts/Ratifications - **none**
 - d. Amendments (Short Form Contract)
 - i) Special Advisor Services**
Vanir Construction Management and Parsons/3DI – Amendment #1
 - e. Amendments (Long Form Contract) - **none**
 - 2. Construction Contracts
 - a. Bid Awards - **none**
 - b. New Contracts - **none**
 - c. Ratifications – **none**
 - d. Change Orders - **none**
 - e. Notices of Completion – **none**
 - K. Authorization to Initiate Projects (Measure C)**
 - 1. Authorization to Bid - **none**
 - L. Miscellaneous (Measure C) – none**
 - M. Approve Purchase Order for Printing of Fall, Winter, Spring and Summer 2007-08 Community Education Schedules**
 - N. Approve Notice of Completion for Miscellaneous Roof Repairs – Kentfield and Indian Valley Campuses**
- 13. Other Action Items (10 minutes)**
The Superintendent/President recommends the Board of Trustees approve the following Action Items:
- A. Approve Barnes & Noble Bookstore Agreement Renewal**
 - B. Modernization (Measure C) Contracts**
 - 1. Professional Services Contracts**
 - a. New Short Form Contracts
 - i) Austin Science Center Roof Condition Survey Project 850E**
Design Services – McGinnis Chen Associates, Inc.
 - b. New Long Form Contracts

- i) **Science-Math-CP Complex Project #305A**
Design Services – ED2 International Architects/Planners
- ii) **Master Signage Planning Services**
Design Services – Kate Keating Associates, Inc.
- c. Full Contracts/Ratifications – **none**
- d. Amendments (Short Form Contract) - **none**
- e. Amendments (Long Form Contract)
 - i) **Geothermal Exchange Field Projects at Kentfield & IVC**
Design Services – Alfa Tech Cambridge Group – Amendment #10
 - ii) **Landscape Site Work Project #413A**
Design Services – Royston, Hanamoto, Alley & Abey (RHAA) – Amendment #4
 - iii) **Indian Valley Campus and Kentfield Site Projects Engineering Services**
CSW Stuber-Stroeh – Amendment #8

2. Construction Contracts

- a. Bid Awards
 - i) **Project Approval Authorization to Bid**
Pre-Authorization to Award
POMO 4 Roof Replacement Project #402B
- b. New Contracts - **none**
- c. Full Contracts/Ratifications - **none**
- d. Change Orders – **none**
- e. Notices of Completion – **none**

3. Authorization to Initiate Projects

- a. Authorization to Bid – **none**

4. Miscellaneous (Measure C)

- a. **Authorize Project Stabilization Agreement**
- b. **Approve Submittal of 2009-2013 Five-Year Construction Plan with IPP and FPP**
- c. **Delegate Approval Authority to Superintendent/President for Cancelled Meetings**
- d. **Approve Budget Transfer for Technology Infrastructure Plan and Standards**

C. Public Hearing on MCCD/CSEA 196 Collective Bargaining Agreement

D. Public Hearing on MCCD/SEIU 1021 Collective Bargaining Agreement

14. Information Items (5 minutes)

- A. Contracts and Agreement for Services Report – May 2007**
- B. Contracts for Designated Approval**

15. Correspondence

Correspondence in Board Packets

16. Board Meeting Evaluation (5 minutes)

17. Adjournment