A. Board Study Session

1. Call to Order, Roll Call and Adoption of Agenda

The meeting of the Board of Trustees of the Marin Community College District was called to order at 2:45 p.m. by Board President Treanor in Ohlone 106 at the Indian Valley campus, all members having received notice as prescribed by law. All Trustees were present except Trustee Kranenburg, who arrived at 2:50 p.m., and Student Trustee Sandfort.

M/s (Brockbank/Long) to approve the agenda as printed. The motion passed unanimously (6-0).

2. Housing at IVC

Evelyn Swenson, on behalf of her colleagues Joan London and Elizabeth Moody, presented a proposal to the Board for a 300-unit senior housing facility at the IVC campus, noting that there would be educational benefits and job opportunities for our students and many opportunities for interaction between seniors and our students. She and her colleagues also advocate making the IVC campus a medical research center. Joan London asked if the Board would meet with developers and the seniors who are supporting this project to explore possibilities. Board members expressed interest in investigating this further and suggested scheduling a Board Study Session which would include information on similar models and examples of colleges partnering with senior housing and senior centers in arrangements benefiting both parties. The Board also suggested that Ms. Swenson and her associates seek philanthropist funding for a consultant to develop a more concrete proposal (including funding) for a joint use project to present to the Board.

3. Presentation of Final Design Elements for PE Complex (Kwan Henmi)

Jeff Stahl, Susan Abbanat, and Jennifer Gadiel from Kwan Henmi presented design plans for the PE Complex for review and comment by the Board. Mr. Stahl reported that we are on target to submit the plan to the State Architect next month. Aditya Advani from Royston Hanamoto A&A described landscape design plans for the complex.
4. **Presentation of Design Concept for PE Photovoltaics** (Alfa Tech)

Mike Lucas and Todd Whitaker of Alfa Tech Cambridge presented two design concept options for PE Complex photovoltaics. Board members asked questions and provided feedback. V-Anne Chernock, Director of Modernization, reported that staff is recommending the first option and Board members expressed their support.

Copies of the Kwan Henmi and Alfa Tech presentations are available on our website.

The Study Session was recessed at 4:50 p.m.

B. **Closed Session**

1. **Call to Order, Roll Call, Adoption of Agenda, Closed Session**

   Board President Treanor reconvened the meeting of the Board of Trustees of the Marin Community College District in the AS101 Conference Room of the Indian Valley campus at 4:55 p.m. All publicly elected Trustees were present. Dr. Frances White, Al Harrison, Linda Beam, and Larry Frierson were also in attendance.

   There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

   The closed session recessed at 6:03 p.m.

C. **Reconvene to Regular Meeting**

1. **Reconvene in Open Session**

   The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:42 p.m. in Ohlone 106 at the Indian Valley campus by Board President Treanor. She announced that the meeting was being recorded to facilitate the preparation of minutes. All Trustees were present, including Student Trustee Sandfort.

2. **Approval of Minutes and Report of Closed Session**

   Board Clerk Kranenburg reported that the Board had met in closed session earlier that afternoon on the items listed on the agenda, and that no action was taken.

   M/s (Brockbank/Kranenburg) to approve the minutes of the April 17, 2007 Board meeting. The motion passed unanimously.

   M/s (Moore/Hayashino) to approve the minutes of the April 30, 2007 Special Board Meeting. The motion passed by a vote of 6-0-1. Trustee Dolan abstained because she was not present at that meeting.

   M/s (Brockbank/Kranenburg) to approve the minutes of the May 1 Joint Meeting of the College of Marin and College of Marin Foundation Boards. The motion passed unanimously.
M/s (Brockbank/Hayashino) to approve the minutes of the May 7 Special Board Meeting. The motion passed unanimously.

3. **Citizens’ Requests to Address the Board on Non-Agenda Items**
   Dr. Lawrence Witter, a Novato resident, read a letter he submitted to the editor of the Marin IJ regarding the May 12 soapbox cartoon picturing President White. A copy of his letter is attached to the minutes as part of the official record. Board President Treanor stated that Board members have been taking their own actions related to the cartoon and that they join Mr. Witter in his horror and hope the IJ will recognize its error.

4. **Board Reports and/or Requests**
   a. **Commendation Resolutions and Other Resolutions**
      1) **Resolution in Support of Classified School Employees Week**
         Reading of the Resolution was waived. M/s (Moore/Long) to approve the Resolution in Support of Classified School Employees Week. The motion passed unanimously by a roll call vote of 7-0 (plus an advisory vote by Student Trustee Sandfort).
      2) **Resolution in Recognition of Kelea Sandfort’s Services as Student Trustee.** Board Clerk Kranenburg read the Resolution. M/s (Dolan/Long) to approve the Resolution in Recognition of Kelea Sandfort’s Services as Student Trustee. The motion passed unanimously by a roll call vote of 7-0. Board President Treanor thanked Student Trustee Sandfort for her service and presented her with a gift on behalf of the Board.
      3) **Resolution in Support of the Ross Valley Flood Protection and Watershed Program and the Proposed Drainage System Fee for the Ross Valley – Flood Zone Nine.** Reading of the Resolution was waived. M/s (Hayashino/Kranenburg) to pass the Resolution. The motion passed by a vote of 6-1 with Trustee Dolan casting the no vote (plus an advisory aye vote by Student Trustee Sandfort).
   b. **Legislative Report.**
      Trustee Brockbank reported that there is slightly good May Revise Budget news in that there will be more money than expected, Prop 98 will be fully funded, and $100 million will be available for Career Technical Education.
   c. **Committee Chair Reports**
      Trustee Hayashino reported that the Superintendent Evaluation Committee has been meeting and will continue to work on this project.
   d. **Individual Reports and/or Requests**
      Board President Treanor extended condolences on behalf of the Board to Trustee Long on the recent loss of her sister, Margaret Leong.

      Trustee Brockbank reported that COM’s recent production of *Othello* was outstanding.

      Trustee Kranenburg stated that he and Trustee Treanor attended the recent CCLC Conference in San Francisco and found presentations on governance and Student Learning Outcomes to be particularly helpful. He also commented on
the outstanding President’s Circle Breakfast held on May 1, which provided an opportunity to meet with community leaders and featured a video showcasing innovation at COM and a talk by one of our students. Trustee Hayashino commended the student athlete hosts at the breakfast and expressed appreciation for COM support of the recent Asian Pacific Americans in Higher Education Conference, which she attended along with Vice President Martinez and Linda Beam, Executive Dean of Human Resources & Labor Relations.

Trustee Long read the following statement which clarified her comments at the March 27 Board meeting during the discussion on agenda item B.4.C, Response to MSAT Request for Lease Extension.

“Trustee Long offered a friendly amendment requesting Dr. White to review facility usage, and based on the student enrollment numbers and projections into the future, explore any other possibilities that could work for MSAT, understanding that the data could have different implications since IVC campus could house between 3000 to 5000 based on our COM student enrollment projections. Trustee Long voted ‘no.’ After the vote Trustee Long asked Dr. White for an asset management update/report, along with the IVC student enrollment projects and plan.”

Trustee Long also reported that she recently attended professional development workshops on Student Achievement and Data in Marin County, Leadership in a Professional Learning Community, and Superintendent Evaluation in addition to an Educational Task Force faculty meeting. She brought back information from the Superintendent Evaluation workshop to share with our Board’s Superintendent Evaluation Committee. She also reported that she attended COM’s first Transfer Recognition Reception on May 10 and found it to be delightful, noting that Student Trustee Sandfort was one of the students honored at the event.

Trustee Moore informed the Board that development of Professional Learning Communities is a major trend in California, focusing on what children are learning.

Board President Treanor reported that the Trustees had visited the COM Children’s Center Art Show prior to the Board meeting. She also referenced a positive article in the Pacific Sun about COM. Trustee Treanor reported that she attended a workshop on the shortage of CEO’s in California’s community colleges and stated that the Board was pleased to have a commitment to work with Dr. White for another four years. She mentioned attending the recent Marin Education Fund “Pay It Forward” event at Autodesk.

Trustee Treanor reported that the COM Board had a very good meeting with the COM Foundation Board of Directors and that a mutual understanding had been reached to create a new model for an Advancement/Development Office at COM.

Trustee Brockbank encouraged fellow Trustees to attend the Marin County School Boards Association Celebration of Education event in the future. This countywide event honors the teacher, classified staff member, trustee, and administrator of the year and is a wonderful opportunity to see what makes education work.
Trustee Kranenburg mentioned an MCSBA-sponsored discussion group on the Achievement Gap which he attended and found to be quite interesting.

Trustee Dolan commended the COM baseball team for a very successful season and the Music Department for a wonderful chamber music program.

e. **CEO Report to Board on WASC Compliance**
   President White reported that we are moving along with program review and the integration of planning and budgeting. We plan on writing the Interim Report to the Accrediting Commission (which is due October 15) this summer.

5. **Chief Executive Officer’s Report**
   Dr. White called the Board’s attention to her written report in their packets.

a. **Staff Reports**
   1) **Basic Skills Initiative**
      Susan Andrien, Director of Learning Resources, reported on the Basic Skills Initiative, noting that we will develop a plan to improve the basic skills success rate of our students and that we can be eligible for $100,000 in categorical funding for basic skills improvement.

   2) **COMet Update**
      Al Harrison, Vice President of College Operations, commented on the COMet Update in the Board packets, noting that we are looking at bringing in an IT specialist from SunGard to assist and mentor our COM IT and HR staffs with implementation.

   3) **Modernization Update**
      Director of Modernization Chernock introduced Frank Fung, a principal with ED2 International Architects/Planners, the firm staff is recommending to replace Anshen & Allen to work on design services for the Science/Math/Central Plant Complex.

   4) **Enrollment Update**
      President White called the Board’s attention to the revised Enrollment Management Report from Vice President Martinez in their Board packets. She stated that another report will be brought to the Board after positive attendance has been counted.

      Dr. White announced that she has appointed Frank Crosby to be the higher education representative to the Community Media Center of Marin Board of Directors.

      She introduced Nanda Schorske, Dean of Workforce Development, College & Community Partnerships, who updated the Board on IVC partnerships and enrollment growth. Dean Schorske reported that we co-hosted a successful ECE College Day with MarinCARES on March 31 and that she is investigating bus/shuttle service to IVC for our students on Saturdays and as
needed. High school focus groups for San Marin and Novato High School students are scheduled for the weeks of May 21 and 28 to conduct surveys on college and career considerations. Dean Schorske announced that COM career program videos and brochures will be “debuted” at our recruitment booth at the Marin County Fair and that the Environmental Landscape Display that won the Crystal Award at the San Francisco Flower & Garden Show will be on display at the fair to help recruit new students for our Sustainable Horticulture Program.

6. **Academic Senate Report**
Yolanda Bellisimo, Academic Senate President, informed the Board of the results of the Academic Senate election and discussed academic issues she and Senate Vice President Kelly want to address for the next six to eight months during their presentations to the Board. A copy of Ms. Bellisimo’s statement is attached to the minutes as part of the official record.

7. **Classified Senate Report**
Kathleen Kirkpatrick, Classified Senate President, reported that the Classified Senate is co-hosting the 1st annual Retirement Reception on May 16 and Picnic in the Grove on May 24. In addition, the Classified Senate is planning a classified staff appreciation event in early June. Ms. Kirkpatrick reported that the Classified Senate is continuing talks with CSEA and SEIU to develop an official classified staff committee appointment process. A copy of Ms. Kirkpatrick’s statement is attached to the minutes as part of the official record.

8. **Student Senate and Student Association Report**
Student Trustee Sandfort stated that she had a wonderful time serving on the Board, learned a lot, and developed great respect for the members. She expressed appreciation to President White, Vice President Martinez, and Cathy Summa-Wolfe, Director of Communications and Community Relations, for their responsiveness to her suggestions and issues. She reported that she worked on a write-in campaign during the recent student government elections to increase competition and the number of people who voted. She brought the issue of disabled student access to the Board’s attention and asked that everyone involved with modernization make things easier for these students. Student Trustee Sandfort’s future plans include taking classes in Development Studies (the study of developing countries) with a focus on economics and indigenous societies at UC Berkeley. She wants to go into international law and promote the human rights of indigenous people. She stated that she would really miss COM as she has been taking classes here for 11 years.

9. **Board Study Session**
Board President Treanor distributed and reviewed a compilation of Trustee responses to the Grand Jury Recommendations. Board members made comments and were asked to send additional feedback to Board President Treanor during the next few weeks.

10. **Items for Possible Future Board Action**
   a. Reserve Policies (June 12)
   a. Unfunded Liability Options (June 12)
   b. Budget Presentation & Review of Tentative Budget (June 12)
   c. Approve Tentative Budget (June 26)
11. **Consent Calendar Items (Roll Call Vote)**

M/s (Kranenburg/Long) to approve all items on the Consent Calendar. The motion passed unanimously with a roll call vote (7-0 plus an advisory vote by Student Trustee Sandfort).

A. **Calendar of Upcoming Meetings & Other Special Events**

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) and other special events as noted:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June 12</td>
<td>Board Study Session – 1:00 to 5:00 p.m., Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td></td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>June 26</td>
<td>Regular Meeting – 6:30 p.m. – Ohlone 106, IVC</td>
</tr>
<tr>
<td></td>
<td>Tentative Budget Adoption</td>
</tr>
<tr>
<td>July 17</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>August 28</td>
<td>Regular Meeting – 6:30 p.m., Ohlone 106, IVC</td>
</tr>
<tr>
<td></td>
<td>Final Budget Adoption</td>
</tr>
<tr>
<td>September 18</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>October 9</td>
<td>Regular Meeting - 6:30 p.m. – Ohlone 106, IVC</td>
</tr>
<tr>
<td>November 13</td>
<td>Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>December 11</td>
<td>Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield</td>
</tr>
</tbody>
</table>

Other Special Events:

- **Annual Art Sale for IVC Children’s Center** – May 15, 5:30 to 7:30 p.m., Internet Café, IVC
- **2007 COM Retiree Recognition Celebration** – May 16, 4:00 to 6:00 p.m., Marin Art & Garden Center, 30 Sir Francis Drake Blvd., Ross
- **Marin Simulation Center Opening** – May 17, 2007, 1:00 to 2:30 p.m., POMO 188, IVC
- **COM Foundation Scholarship Awards Ceremony** – May 18, 5:00 to 7:00 p.m., Kentfield Cafeteria
- **Emeritus Annual Spring Meeting/Party** – May 19, 2:00 to 4:00 p.m., Kentfield Cafeteria
- **Picnic in the Grove** – May 24, 12:00 to 1:30 p.m., Redwood Grove, Kentfield
- **Pinning Ceremony for RN Program** – May 24, 6:00 to 7:00 p.m., Fine Arts Theater, Kentfield
Commencement – May 25, 2007, 7:00 p.m., Gymnasium

Golden Bell Awards – May 30, 5:00 p.m., Embassy Suites, 101 McInnis Parkway, San Rafael

B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
   1. Appointment of Classified Personnel
   2. Resignation/Separation of Classified Personnel

C. **Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations.
   1. Resignation/Retirement of Academic Personnel

D. **Short-Term Hourly Positions**

E. **Budget Transfers – Month of April - FY 2007/08**

F. **Warrant Approval for Month of April 2007**

G. **Modernization (Measure C) Contracts**
   1. Professional Services Contracts
      a. New Short Form Contracts - none
      b. New Long Form Contracts - none
      c. Full Contracts/Ratifications - none
      d. Amendments (Short Form Contract) - none
      e. Amendments (Long Form Contract) - none
   2. Construction Contracts
      a. Bid Awards - none
      b. New Contracts - none
      c. Ratifications – none
      d. Change Orders - none
      e. Notices of Completion – none

H. **Authorization to Initiate Projects (Measure C)**
   I. Authorization to Bid - none

I. **Miscellaneous (Measure C)**
   1. Authorization for Procurement
      Larkspur Annex Used Restroom Building - Project #321B
      Mobile Modular Management Corporation

12. **Other Action Items**

   A. M/s (Hayashino/Moore) to Approve Food Service Agreement with Maki Enterprises, Inc., DBA: Campus Bistro. The motion passed unanimously.

   B. M/s (Kranenburg/Hayashino) to Approve Agreements with Perry-Smith LLP for 2006/07 Audit Services. The motion passed unanimously.
C. M/s (Brockbank/Moore) to Approve Resolution of the Governing Body of the Marin Community College District Proposing an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors to Consolidate with any Other Election Conducted on Said Date; and Requesting Election Services by the Registrar of Voters. The motion passed unanimously with a roll call vote (7-0) plus an advisory aye vote by Student Trustee Sandfort.

D. Modernization (Measure C) Contracts
1. M/s (Long/Brockbank) to approve the Modernization (Measure C) Professional Services Contract Amendments (C.12.D.1.e(i), (ii), (iii), (iv). The motion passed unanimously.  
   a. New Short Form Contracts  
      Portable Classroom Pick Up and Delivery to COM  
      Professional Services Contract – Ray’s Mobile Modular Service  
   b. New Long Form Contracts – none  
   c. Full Contracts/Ratifications – none  
   d. Amendments (Short Form Contract) – none  
   e. Amendments (Long Form Contract)  
      i. Indian Valley & Kentfield Campus Site Work Projects  
         Design Services  
         CSW/Stuber-Stroeh Engineering Group – Amendment #7  
      ii. Chiller Replacement at Kentfield and Information Technology (IT) Standards  
         Alfa Tech Cambridge Group, Inc. - Amendment #9  
      iii. Transportation Technology Complex, POMO 4 – Project #402B and Greenhouse Relocation Project #850C  
         Additional Design Services  
         HKIT – Amendment #2  
      iv. Construction Phasing Plans  
         Royston, Hanamoto, Alley & Abey (RHAA) – Amendment #3

2. Construction Contracts  
   a. Bid Awards – none  
   b. New Contracts  
      i. PE Conduit Crossing Project # 308E  
         Contract Approval  
         D & D Pipelines, Inc.  
         M/s (Kranenburg/Brockbank) to approve the Contract with D & D Pipelines, Inc. for the PE Conduit Crossing (Project #308E). The motion passed unanimously.  
   c. Full Contracts/Ratifications - none  
   d. Change Orders – none  
   e. Notices of Completion – none

3. Authorization to Initiate Projects  
   a. Authorization to Bid – none

4. Miscellaneous (Measure C)  
   a. M/s (Kranenburg/Long) to Approve Termination of Anshen & Allen Short Form Contract and Authorize Negotiations with ED2 International Architects/Planners (Science/Math/Central Plant
Complex - Project #305A).
The motion passed unanimously.

E. Public Hearing on MCCD/SEIU 1021 Collective Bargaining Agreement
Board President Treanor opened the public hearing for comment. There being no one who wished to speak on this issue, she then declared the public hearing closed.

F. Approve Academic Calendar 2007-2008
Ira Lansing objected to the term “assigned” and stated that the 175 instructional days on the calendar are “assignable” and not “assigned.” He acknowledged that the days had been agreed to by UPM but not the labeling of those days and the non-date aspects of this calendar.
M/s (Long/Moore) to adopt the Academic Calendar for 2007-2008 as presented, acknowledging that whatever was negotiated and agreed upon by Paul Christensen on behalf of UPM and the District will speak for itself. The motion passed unanimously.

13. Information Items

A. Contracts and Agreement for Services Report – April 2007
B. Third Quarter Financial Status Report and CCFS-311Q for 2006/07
C. Program Definition Document
D. Bond Program Information Items
   2. Revised Bond Spending Plan - April 2007
   3. Commissioning Language in Long-Form Contracts
E. Long-Form Contract Corrections
   1. Kwan Henmi Architecture/Planning
   2. Marcy Wong and Donn Logan Architects
F. Contracts for Designated Approval

14. Correspondence
Board members were asked to review the correspondence in their Board Packets.

15. Board Meeting Evaluation

16. Adjournment
M/s (Long/Dolan) to adjourn the meeting. The motion passed unanimously and Board President Treanor adjourned the meeting at 9:35 p.m.