

COLLEGE OF
MARIN

**Board of Trustees Organizational and Regular Meeting Agenda
December 12, 2006
Staff Lounge, Kentfield Campus, Deedy Hall**

A. Closed Session – 3:00 p.m. in Student Services Conference Rooms A&B

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Pamela Mize-Kurzman at 485-9414. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number "C.3" on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

1. Call to Order, Roll Call and Adoption of Agenda

a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:

- (a) *With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:*

CONFERENCE WITH LABOR NEGOTIATOR

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

- (b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:

CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

Two cases – Sullivan vs. M CCD

Consideration of Mize-Kurzman Claim

- (c) **PUBLIC EMPLOYEE DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/
SEPARATION**

- (d) **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Government Code Section
54957)**

Title: Superintendent/President

B. Board Organizational Meeting – 6:30 p.m., Deedy Staff Lounge, Kentfield

1. Call to Order, Roll Call and Adoption of Agenda

2. Readoption of Bylaws and Policies

- It is recommended that the Board of Trustees, in accordance with Board Bylaws Section 1.5010, Organizational Meeting, adopt Bylaws, Policies and Procedures for its own operation and the operation of the District (thereby rescinding all Bylaws, Policies and Procedures not readopted) with recommended changes.

3. Meeting Schedule 2007

It is recommended that the Board of Trustees adopt a schedule for 2007 meetings as shown, in accordance with Board Bylaws Section 1.5020, Regular Meetings.

(All Regular Meetings begin at 6:30 p.m. unless otherwise noted.)

January 16	Study Session – 2:00 to 4:00 p.m. – Staff Lounge, Deedy Student Services, Kentfield Regular Meeting – 6:30 p.m., Staff Lounge, Deedy Student Services, Kentfield
January 30	Board Retreat – 10:00 a.m. to 3:00 p.m. – Staff Lounge, Deedy Student Services, Kentfield
February 13	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC
March 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
April 17	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
May 15	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC
June 12 Services,	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Kentfield
June 26	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC Tentative Budget Adoption
July 17	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
August 28	Regular Meeting – 6:30 p.m., Ohlone 106, IVC Final Budget Adoption
September 18	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield
October 9	Regular Meeting – 6:30 p.m. – Ohlone 106, IVC
November 13	Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

December 11 Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

4. Election of Officers

It is recommended that the Board of Trustees elect a President, Vice President and Clerk of the Board for the year 2007, in accordance with Board Bylaws Section 1.3020, Manner of Election and Term of Office.

- a. President of the Board
- b. Vice President of the Board
- c. Clerk of the Board

5. Appointment of Trustee Representatives

It is recommended that the following representatives be appointed by the Board President:

- Marin County School Boards Association and Trustee Representative to Elect Members of the County Committee on School District Organization
- Legislative Representative to California Community Colleges Trustees/California School Board Association (CCCT/CSBA) and liaison with the Community College League of California (CCLC)
- The Education Task Force
- Board Representatives, Standing Committees & Discretionary Committees

College of Marin Foundation
President Evaluation
Board of Trustees Evaluation
Alumni Association Liaison
Kentfield Advisory Committee
Corte Madera Creek Liaison

6. Board Comments & Acknowledgments

7. Adjournment

**REGULAR MEETING AGENDA
6:45 p.m. – Deedy Staff Lounge, Kentfield**

C. Regular Meeting

- 1. Call to Order, Roll Call and Adoption of Agenda**
- 2. Approval of Minutes (4 minutes)**
 - Minutes of November 14, 2006
 - Report of Closed Session for December 12, 2006

3. **Citizens' Requests to Address the Board on Non-Agenda Items (10 minutes)**
4. **Board Reports and/or Requests (15 minutes)**
 - a. **Commendation Resolutions and Other Resolutions**
 - 1) **Resolution in Support of the Dream Act**
 - b. **Legislative Report**
 - c. **Committee Chair Reports**
 - d. **Individual Reports and/or Requests**
 - e. **CEO Report to Board on WASC Compliance**
5. **Chief Executive Officer's Report (5 minutes)**
 - a. **Staff Reports (30 minutes)**
 - (1) **Program Review Update (Anita Martinez)**
 - (2) **Modernization Update (V-Anne Chernock)**
 - (3) **COMet Update (Al Harrison)**
 - (4) **Lease Extension Option – North American Resources (Al Harrison)**
6. **Academic Senate Report (5 minutes)**
7. **Classified Senate Report (5 minutes)**
8. **Student Senate and Student Association Report (5 minutes)**
9. **COM Foundation Report (5 minutes)**
10. **Board Study Session**
None
11. **Items for Possible Future Board Action (5 minutes)**
 - a. **Program Review Update**
 - b. **Student Fee/Refund Schedule for 2007/08 (Al Harrison)**
 - c. **SWACC Action Plan**
 - d. **District Goals, Principles and Guidelines, and Technical Standards**
12. **Consent Calendar Items (Roll Call Vote) (10 minutes)**
The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:
 - A. **Calendar of Upcoming Meetings & Other Special Events**
 - Measure C Community Forum, December 13, 7:00 to 8:30 p.m., Olney Hall 96, Kentfield
 - Measure C Community Forum, December 14, 7:00 to 8:30 p.m., AS101, IVC
 - COM Holiday Christmas Party, December 14, 2006, 4:00 to 7:00 p.m., Willie's Café, 799 College Avenue, Kentfield
 - B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
 1. Appointment of Classified Personnel
 2. Appointment of Hourly Personnel
 3. Temporary Increase/Decrease in Assignment/Salary for Classified Personnel
 4. Resignation/Separation of Classified Personnel
 - C. **Student and Non-Student Hourly Rate Schedule**

- D. Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations:
 - 1. Resignation/Retirement of Academic Personnel
- E. Educational Management Personnel Recommendations.** Approve the Educational Management Personnel Recommendations.
 - 1. Appointment and/or Change of Educational Management Personnel
- F. Short-Term Hourly Positions**
- G. Warrant Approval**
- H. District Mileage Reimbursement Rate**
- I. Travel for Study Abroad Course Offered by Modern Language Department in Summer 2007**
- J. New Community Education and Services Courses Spring 2007**
- K. New Community Education and Services Courses Winter 2007**
- L. Budget Transfers – Month of November - FY 2006/07**
- M. Modernization (Measure C) Contracts**
 - 1. Professional Services Contracts
 - a. New Short Form Contracts
 - (i) Special Advisors for Bond Program
 - b. Full Contracts/Ratifications – **none**
 - c. Amendments
 - (i) Amendment #4 – AlfaTech Cambridge Group, Inc.
 - (ii) Amendment #5 – CSW/Stuber-Stroeh (revised)
 - 2. Construction Contracts
 - a. Bid Awards – **none**
 - b. New Contracts – **none**
 - c. Ratifications - **none**
 - d. Change Orders
 - (i) Change Order #1 – Bay Pacific Pipeline, Inc./Storm Drain Repairs Project #401A
 - (ii) Change Order #3 – Ghilotti Bros., Inc. (Larkspur Annex Demolition Project #321A)
 - e. Notices of Completion
 - (i) Larkspur Annex Demolition (Project #321A)
- N. Authorization to Initiate Projects (Measure C)**
None
- O. Miscellaneous (Measure C)**
 - 1. Disposal of Surplus Property

13. Other Action Items (10 minutes)

The Superintendent/President recommends the Board of Trustees approve the following Action Items:

- A. Approve Resolution to Enter into an Agreement with the California Department of Education for the Purpose of Providing Child Care and**

Development Services and Designation of Personnel to Sign Contract Documents for Fiscal Year 2006/07

- B. Approve Resolution for Employer Paid Member Contributions for CSEA, Chapter 196**
 - C. Accept Facilities Condition Assessment Report**
 - D. Ratify Extension of Superintendent/President's Contract**
 - E. Approve Board Compensation Annual Adjustment**
 - F. Approve Program Review Document**
 - G. Ratify Contract with SEIU 949 for 2006/2007**
- 14. Information Items (5 minutes)**
- A. Contracts and Agreement for Services Report**
 - B. First Quarter Financial Status Report and CCFS-311Q for 2006/07**
 - C. Contracts for Designated Approval**
- 15. Correspondence**
Correspondence in Board Packets
- 16. Adjournment**