A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

Board President Treanor called the meeting of the Board of Trustees of the Marin Community College District to order in the SS A&B Conference Rooms on the Kentfield campus at 4:40 p.m. All publicly elected Trustees (Brockbank, Dolan, Hayashino, Kranenburg, Long, Moore, and Treanor) were present. Dr. Frances White, Al Harrison, Linda Beam, and Larry Frierson were also in attendance.

M/s (Brockbank/Hayashino) to approve the agenda as presented. The motion passed unanimously (7-0).

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

The closed session recessed at 6:40 p.m.

B. Reconvene to Regular Meeting

1. Reconvene in Open Session

The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:50 p.m. in the Staff Lounge in the Deedy Student Services Building at the Kentfield campus by Board President Treanor. She announced that the meeting was being recorded to facilitate the preparation of minutes. All Trustees were present, including Student Trustee Sandfort.

2. Approval of Minutes and Report of Closed Session

M/s (Hayashino/Brockbank) to approve the minutes of the March 13, 2007 Board meeting. The motion passed unanimously (7-0).

M/s (Brockbank/Hayashino) to approve the minutes of the March 27, 2007 Board meeting. The motion passed by a vote of 6-0-1, with an abstention by Trustee Dolan, who was not present at the March 27 meeting.
Trustee Long made a request to clarify portions of the March 27, 2007 minutes. President White stated that we would review the tapes and bring back a correction if needed. Board President Treanor stated that since the minutes had already been approved, a clarification of what Trustee Long said at the March 27 meeting would need to be an amendment at a subsequent meeting.

Board President Treanor stated that the Board would reconvene in closed session following the regular meeting and that the Clerk would report out the April 17 closed session at the next regular Board meeting.

3. Citizens’ Requests to Address the Board on Non-Agenda Items
Bill Scott, representing Marin Building Trades, reported that the Careers and Construction class he has been working on has been put together with help from Nanda Schorske. He announced that he would not be able to attend the May 15 Board Study Session on Project Labor Agreements (PLA’s) and stated that he would like to have his representative, Sandra Benson, speak in favor of PLA’s in his place.

4. Board Reports and/or Requests
   a. Commendation Resolutions and Other Resolutions
      None

   b. Legislative Report.
      Trustee Treanor distributed copies of a letter asking the Board to support Equity California legislation. Trustee Brockbank mentioned that in good budget years, the May Revise budget is usually better news compared to January, but he thinks this may be a bad year.

   c. Committee Chair Reports
      Trustee Long reported that she attended a meeting of the Educational Task Force (ETF) in March and that the group is seeking opportunities to further articulation. The Task Force has had less participation from faculty and staff than it would like and is encouraging English and mathematics faculty and staff to coordinate professional development training with the ETF.

      Board President Treanor asked the President’s Evaluation Committee (Trustees Hayashino and Brockbank) and the President’s Compensation Committee (Trustees Brockbank and Kranenburg) to commence their work.

      Trustee Kranenburg asked staff, given what happened at Virginia Tech, to update the Board on security procedures in place at the college. He also commended staff for their wonderful work on the new COM summer schedule.

   d. Individual Reports and/or Requests
      Board President Treanor announced that the Board must respond to the Grand Jury Report within 90 days and facilitated a discussion of how to address specific issues in the report and prepare the required response. After considerable discussion, the Board agreed to work in teams of two on the findings as follows:
      IVC Partnerships and Enrollment – Trustees Moore and Brockbank
      Reserves and Basic Aid – Trustees Kranenburg and Long
Facilities and Modernization – Trustees Treanor and Dolan
Accreditation – Trustees Brockbank and Hayashino
Board Oversight, Priorities and Goals – Trustees Long and Kranenburg

Trustees are to bring their comments on the Grand Jury Report to a Board Study Session on May 15. The Board will need to finalize its response by the June 12 Board meeting (or the June 26 Board meeting at the latest).

e. CEO Report to Board on WASC Compliance
President White reported that four of the five recommendations from the Accreditation Team have been completed and that the last one remaining is integration of program review assessment into college planning.

5. Chief Executive Officer’s Report
Dr. White called the Board’s attention to her written report in their packets. She reported that she had just returned from the American Association of Community Colleges convention in Florida where she particularly enjoyed hearing astronaut Eileen Collins speak. She then introduced Mauricio Torres-Benevides, Outreach Coordinator, who in turn introduced Barbara Goodman, Health Planner/Evaluator for the Marin County Department of Health & Human Services, who described the successful Peer Summit event for 7th and 8th graders held on the COM campus last November. She reported that this year’s Peer Summit is scheduled for November 2 at COM. She expressed gratitude to COM staff for hosting the event and stated that she hopes this can be a continued partnership.

a. Staff Reports

1) COMet Update
Al Harrison, Vice President of College Operations, referred the Board to the COMet update in their Board packets.

2) Modernization Update
Director Chernock called the Board’s attention to corrected Board reports B.12.I, B.12.L and B.12.N.

3) Program Review Update
Yolanda Bellisimo reported that three pilot groups are now running through Program Review. Applications for the second pilot group (June ’07 to January ’08) have been accepted. The third pilot group will undergo program review from January to August ’08. Ms. Bellisimo explained that the Institutional Planning Committee will develop a program review schedule and that the first complete new cycle will begin in Fall ’08. Every program will be reviewed every four years.

Dr. Bernie Blackman, Director of Organizational Development & Planning, reported that a mentor from the Data Advisory Group has been assigned to each program review group.

4) Partnerships & IVC Update
Nanda Schorske, Dean of Workforce Development, College & Community Partnerships, reviewed the partnership & IVC update in the Board packets. She noted that there was a 22.8% increase in enrollment at IVC last fall and that the
new initiatives and partnerships we have been working on have all been geared toward increasing enrollment. Trustees expressed appreciation to Dean Schorske for her comprehensive and detailed report.

5) Accountability Reporting for Community Colleges (ARCC)
Dr. Bernie Blackman referred the Board to the ARCC update in their Board packets and related that he would make a presentation on the results at a future Board meeting. The Board is required to review ARCC data by June ’08.

6) TracDat Status
Dr. Bernie Blackman announced that we are planning to go live with TracDat in August. The program will be used for annual planning for the administrative units. We are targeting October 15 to show the Accreditation Commission what we have achieved in the way of institutional planning with TracDat.

7) Citizens’ Oversight Committee Report
Ross Millerick, Vice Chair of COM’s Citizens’ Oversight Committee (COC), reviewed the COC Annual Report, noting that the duties of the COC are strictly prescribed by law and that the role of the committee is clearly oversight, not governance. He reported that the COC is pleased with the construction process and the fact that the administration is spending the bond money according to the plans laid out by the bond. He also noted that we have a full accounting system that controls and monitors funds and that small signature issues noticed by the auditors have been cleared up.

6. Academic Senate Report
Patrick Kelly, Academic Senate Vice President, expressed concern about an over-reliance on part-time faculty, especially in core transfer curricula. He stressed the importance of being diligent in filling full-time faculty positions and stated that pending state legislation will mandate strict adherence to the 75:25 law. A copy of Mr. Kelly’s statement is attached to the minutes as part of the official record.

7. Classified Senate Report
Joan Rinaldi, substituting for Classified Senate President Kathleen Kirkpatrick, reported that the final Health and Wellness workshop sponsored by the Classified Senate was scheduled for April 20 and would focus on body mechanics and strategies to stay fit while seated at a desk. Dr. Jerry Amada, who conducted several workshops for faculty and staff on how to handle people on campus who exhibit disruptive or aggressive behavior, will return on May 17 to present more specialized information for counselors and student services staff. The Classified Senate will host a BBQ fundraiser on April 25. A copy of Ms. Rinaldi’s statement is attached to the minutes as part of the official record.

8. Student Senate and Student Associations Report
Hoa-Long Tam, ASCOM President, announced that the Emeritus College would be displaying paintings by Ray Bailey from March 21 through May 19 in the Emeritus Center (Room 146 in the Student Services Building) and that a reception was scheduled from 4 to 6 p.m. on April 26. The Emeritus Annual Meeting and Spring Party is scheduled from 2 to 4 p.m. on May 19 in the Kentfield cafeteria.
9. **Board Study Session**  
a. None

10. **Items for Possible Future Board Action**  
a. Unfunded Liability Options  
b. Athletic Field Conditions

11. **Consent Calendar Items (Roll Call Vote)**  
M/s (Hayashino/Brockbank) to approve all items on the Consent Calendar. The motion passed unanimously with a roll call vote.

**A. Calendar of Upcoming Meetings & Other Special Events**

All regular Board meetings are at 6:30 p.m. with Board Retreats (Special Meetings) as noted and other special events:

- **May 1**  
  Joint Meeting of College of Marin and College of Marin Foundation Boards – 4:30 p.m., Staff Lounge, Deedy Student Services, Kentfield

- **May 15**  
  Board Study Session – 1:00 to 5:00 p.m., Ohlone 106, IVC  
  Regular Meeting – 6:30 p.m. – Ohlone 106, IVC

- **June 12**  
  Board Study Session – 1:00 to 5:00 p.m., Staff Lounge, Deedy Student Services, Kentfield  
  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

- **June 26**  
  Regular Meeting – 6:30 p.m. – Ohlone 106, IVC  
  Tentative Budget Adoption

- **July 17**  
  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

- **August 28**  
  Regular Meeting – 6:30 p.m., Ohlone 106, IVC  
  Final Budget Adoption

- **September 18**  
  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

- **October 9**  
  Regular Meeting - 6:30 p.m. – Ohlone 106, IVC

- **November 13**  
  Regular Meeting – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

- **December 11**  
  Organizational and Regular Meetings – 6:30 p.m. – Staff Lounge, Deedy Student Services, Kentfield

**Other Special Events:**

- **President’s Circle Breakfast** – May 1, 2007, 7:30 a.m., Embassy Suites, 101 McInnis Parkway, San Rafael

- **Phi Theta Kappa Induction Ceremony** – May 2, 2007, 6:00 to 8:00 p.m., Staff Lounge, Deedy Student Services, Kentfield

- **CCLC Annual Trustees Conference** – May 4 to 6, 2007, Stanford Court Renaissance, 905 California Street, San Francisco
Alpha Gamma Sigma Teacher Appreciation Dinner – May 4, 2007, 6:30 p.m., COM Cafeteria, Kentfield

COM 2007 Retiree Recognition Celebration – May 16, 2007, 4:00 to 6:00 p.m., Marin Art and Garden Center, 30 Sir Francis Drake Blvd., Ross

Marin Simulation Center Opening – May 17, 2007, 1:00 p.m., Indian Valley Campus

Emeritus Annual Spring Meeting/Party – May 19, 2007, 2:00 to 4:00 p.m., Kentfield Cafeteria

Pinning Ceremony for RN Program – May 24, 6:00 to 7:00 p.m., Fine Arts Theatre, Kentfield

Commencement – May 25, 2007, 7:00 p.m., Gymnasium

Golden Bell Awards – May 30, 2007, 5:00 p.m., Embassy Suites, 101 McInnis Parkway, San Rafael

B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
1. Appointment of Classified Personnel
2. Appointment of Hourly Personnel
3. Resignation/Separation of Classified Personnel

C. **Academic Personnel Recommendations.** Approve the Academic Personnel Recommendations.
1. Resignation/Retirement of Academic Personnel

D. **Short Term Hourly Positions**

E. **Budget Transfers – Month of March - FY 2006/07**

F. **Warrant Approval**

G. **Approve Purchase Order for Printing of Summer and Fall Credit Schedules 2007**

H. **Approve Agreement for Learning Opportunities with Novato Community Hospital for Phlebotomy Student Experience**

I. **Declaration of Surplus Property – Miscellaneous Equipment**

J. **Modernization (Measure C) Contracts**
1. Professional Services Contracts
   (a) New Short Form Contracts
      (i) **Gateway Complex – Project #303**
         FPP Development
CCS Group
(b) New Long Form Contracts - none
(c) Full Contracts/Ratifications - none
(d) Amendments (Short-Form Contract) - none
(e) Amendments (Long-Form Contract)
   (i) PE Complex Photovoltaics – Project #308D
       Design Services
       Alfa Tech Cambridge – Amendment #7
   (ii) IVC Power Plants – Project #407A
       Design Services for Boiler Replacement
       Alfa Tech Cambridge – Amendment #8
   (iii) Environmental Impact Report (EIR) – Project #810A
       CEQA Consulting Services
       Amy Skewes-Cox – Amendment #4
   (iv) Gateway Complex – Project #303
       Architectural Services for FPP Development
       Steinberg Architects Amendment #4

2. Construction Contracts
   (a) Bid Awards - none
   (b) New Contracts – none
   (c) Ratifications – none
   (d) Change Orders – none
   (e) Notices of Completion - none

K. Authorization to Initiate Projects (Measure C) - none

12. Other Action Items:
   A. M/s (Hayashino/Brockbank) to Authorize Purchase of Non-Instructional Technology Equipment. The motion passed by a vote of 6-1 with Trustee Dolan casting the no vote.

   B. M/s (Kranenburg/Hayshino) to Authorize Purchase of Instructional Equipment. The motion passed unanimously.

   C. M/s (Kranenburg/Long) to Approve Agreement with Community College League of California for Board Policy and Procedures Consultation Services. The motion passed by a vote of 6-1 with Trustee Dolan casting the no vote.

   D. M/s (Brockbank/Kranenburg) to Approve College of Marin Mission Statement. The motion passed unanimously.

   E. M/s (Moore/Hayashino) to Approve Citizens’ Oversight Committee Members. The motion passed unanimously.
      Dr. White acknowledged and welcomed Dr. Walter Strauss and Nancy McCauley, two new COC members, who were in the audience.

   F. M/s (Moore/Hayashino) to Approve Memorandum of Understanding with Sonoma State University. The motion passed unanimously.
G. M/s (Long/Hayashino) to Approve Joint Occupancy Resolution of Intent. The motion passed unanimously with a roll call vote.

H. M/s (Long/Hayashino) to Approve Architectural Services for Main Building Complex IVC – Project #417- VBN Architects – Base Long-Form Contract. The motion passed unanimously.

I. M/s (Long/Moore) to Approve Extra Programming Services for Main Building Complex IVC - Project #417 - VBN Architects Long-Form Amendment #1. The motion passed unanimously.

J. M/s (Long/Brockbank) to Approve Architectural Services for Transportation Technology Complex - Project #402 - Hardison Komatsu Ivelich & Tucker (HKIT) Base Long-Form Contract. The motion passed unanimously.

K. M/s (Long/Hayashino) to Approve Extra Programming Services for Transportation Technology Complex Project #402 – Hardison Komatsu Ivelich & Tucker (HKIT) Long Form Amendment #1. The motion passed unanimously.

L. M/s (Long/Hayashino) to Approve Architectural Services for Fine & Performing Arts Complex - Project #306 – Marcy Wong & Donn Logan (MWDL) Base Long-Form Contract. The motion passed unanimously.

M. M/s (Brockbank/Long) to Approve Extra Programming Services and MEP Surveying - Marcy Wong & Donn Logan (MWDL) Long-Form Amendment #1. The motion passed unanimously.

N. M/s (Kranenburg/Hayashino) to approve PE Conduit Crossing – Project #308E - Project Approval and Authorization to Bid and Award. The motion passed unanimously.

O. M/s (Long/Brockbank) to approve Additional Utility/ Site Development (Kentfield) Budget Transfers. The motion passed unanimously.

P. Public Hearing on MCCD/CSEA Chapter 196 Collective Bargaining Agreement. Board President Treanor opened the hearing and asked for public comment. Hearing none, she declared the hearing closed.

13. Information Items


B. Contracts for Designated Approval

14. Correspondence
Board members were asked to review the correspondence in their Board packets.
15. **Board Meeting Evaluation**

16. **Adjournment**
M/s (Kranenburg/Brockbank) to recess in memory of those killed at Virginia Tech, their families and friends. The motion passed unanimously, the meeting was recessed at 10:05 p.m., and the Board went into closed session.

17. **Recess to Closed Session**
The Board reconvened in closed session at 10:10 p.m. in SS A&B. All publicly elected Trustees and Dr. Fran White were present.

The closed session was adjourned at 11:15 p.m. by Board President Treanor.