Marin Community College District

Architectural, Engineering, and Professional
Construction Consultant Services
Request for Qualifications

Please note: Applicants must attend the mandatory pre-qualification conference on Friday, February 11, 2005.
NOTICE IS HEREBY GIVEN that the Marin Community College District of Kentfield and Novato, CA., acting through its Governing Board, hereinafter the District, is seeking Statements of Qualification from architects, engineers and professional construction consultants who wish to be included in an on-call roster for major new construction and major and minor modernization projects for all District premises including the Kentfield Campus in Kentfield, CA., the Indian Valley Campus in Novato, CA., and Bolinas Marine Biology Laboratory in Bolinas, CA.

Only architectural, engineering and professional service firms who have been approved through this process will be eligible to provide design, engineering and consulting services on major and minor public works projects that include, but not limited to:

Kentfield Campus – Modernizations
- Science Center
- Fine Arts Building
- Fusselman Hall
- Student Services Building
- Learning Resources Center
- Harlan Center
- PE Complex

Kentfield Campus – New Construction
- Learning Resources Building
- Multi-purpose Academic Building
- Campus Service & Facility Center

Indian Valley Campus - Modernizations
- Pomo Complex—renovation, enhancement, and extension
- Ohlone Complex Capital Preservation
- Miwok Complex Capital Preservation
- Administrative/Bookstore/Childcare Complex Capital Preservation
- Library Capital Preservation
- Pool and Boiler Complex Capital Preservation

District Wide
- Bolinas Marine Biology Laboratory - Renovation
- Technology Improvements
- Infrastructure Projects (Utilities, Roads, Parking and Signage)
- Energy Efficiency Improvements
- ADA Improvements

The District is seeking Statements of Qualification from all interested architectural, engineering and professional construction consultants, including, but not limited to:
- Architecture
- Structural Engineering
- Mechanical Engineering
- Electrical Engineering
- Geotechnical Engineering
- Civil Engineering—including firms specializing in Heating and Hot Water Infrastructure design and repair
- Acoustical Engineering
- Inspection Services
- Hazardous Materials
- Fire Protection
Security and Access Control
Data Telco Communications
CEQA
Certified Industrial Hygienist working in construction
Furniture, Fixtures & Equipment
Legal (Construction Law, Public Contact Code)

The consultants that qualify through this process will be added to a pool of consulting firms eligible to submit proposals on District projects.

**Qualifications will be prioritized** based upon experience with comparable projects in environments similar to the Marin Community College District Capital Improvement Program.

There will be a **mandatory Pre-Bid Conference** for all interested architectural, engineering and professional service consultant firms 4:00 pm on Friday, February 11, 2005 at the Kentfield Campus in Olney Hall - Room 96.

**Statements of Qualification:** Submittals will be received from only Architectural, Engineering and Professional Consultants who have completed the February 2005 District’s Architectural, Engineering and Professional Consultant Request for Qualification questionnaire and specified qualification report. This notice and request are both available at http://www.marin.cc.ca.us, or by contacting Ben Cayabyab at the email address below, and must be marked clearly on the envelope with your firm name and “Statement of Qualification for Consultants.” ALL submittals shall consist of two (2) printed copies and one digital copy saved on CD. Sealed reports must be received by mail, recognized carrier, or hand delivered to:

College of Marin
Attention: Ben Cayabyab
1800 Ignacio Blvd, Building 9, Room 100
Novato, CA 94949
Ben.Cayabyab@marin.cc.ca.us

It is the responsibility of the submitting firm to deliver the Statement of Qualification to the address stated above by 2:00 pm on March 7, 2005. UPS does not deliver to this address.

**Late submittals will not be accepted or considered.**

**Prevailing Wage Requirements:** Consultants are further informed that they will be subject to and must comply with all of the requirements under the California Labor Code to pay the general prevailing rate of per diem wages and for holiday and overtime work to all workers employed by the consultant. Copies of prevailing rates of per diem wages are available from the Department of Industrial Relations, State of California.

**Confidentiality:** Responses to the SOQ questionnaire and specified qualification report and any financial information submitted for SOQ evaluations are not public records and not open to public inspection. The District will maintain the confidentiality of these records to the extent permitted by law. In the event a third party requests these confidential records, the District will notify the affected consultant, and it shall be the consultant’s responsibility to defend the District in any action to compel disclosure of the consultant’s confidential information.

The Marin Community College District is an equal opportunity employer.

Board of Trustees
Marin Community College District

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