Marin Community College District
Measure C
Capital Improvement Program (CIP)

District Modernization Committee Charter

The District Modernization Committee has been established to guide the Measure C Capital Improvement Program.

The intent of this committee is:

- Set the guiding principles and ensure compliance with the District’s Facilities Master Plan and the Board of Trustees resolution on environmental stewardship.

- Put in place a mechanism for controlled implementation of the Capital Improvement Program and a review process to ensure work products comply with the District’s Facilities Master Plan.

- Provide recommendations to the Board of Trustees following established protocols.

- Establish project priorities and budgetary management processes in coordination with the Board of Trustees and the Facilities Department for the Capital Improvement Plan consistent with the program schedule and budget.

- Ensure that the direction and guidance given is consistent, unambiguous and represents the mandates of the Measure C Bond Initiative.

Primary functions will be to:

1. Ensure plans and documents are established to depict the desired architectural themes and site development strategies for each campus
2. Ensure development of district building equipment and material standards
3. Ensure development of district design guidelines
4. Ensure development of district furniture, fixtures and equipment standards
5. Review and comment on project specific design submittals, as required
6. Review construction bid summaries, as required
7. Monitor program and project schedules

Subcommittees will be established as needed to participate in detailed reviews of the work described above. Sub committee chairpersons will be empowered to make recommendations for actions to be taken on issues within their defined scope of responsibility to the District’s Modernization Committee and the President’s Cabinet.

The President, or designated representative, will periodically update the Board of Trustees regarding the work of the District’s Modernization Committee.