ARCHITECTURAL, ENGINEERING, AND PROFESSIONAL CONSTRUCTION SERVICES CONSULTANTS
REQUEST FOR QUALIFICATIONS

FEBRUARY 11, 2005
Organization

College of Marin – Measure C

Board of Trustees

Modernization Committee

President: Fran White
CBO: Al Harrison
Director of Modernization: Jose Nunez
College Representatives

District Architect

Program Manager

M&O

Director of M&O: Bob Thompson
Supervisor of M&O: Don Flowers

Indian Valley Campus

Kentfield Campus
Demographics

- **Kentfield Campus (KTD) - Kentfield**
  - Built - 1926
  - Acreage – 87 Acres / 373,806 sf / 18 Buildings
  - Parking – 1,774 Spaces

- **Indian Valley Campus (IVC) - Novato**
  - Built - 1975
  - Acreage - 333 Acres / 171,549 sf / 22 Buildings
  - Parking – 900 Spaces

- **District-wide**
  - 6,943 Students
  - 5,334 Student FTES
  - 287 Faculty and Staff
Kentfield Campus (KTD)
Indian Valley Campus (IVC)
Kentfield Campus
Tentative Project List

- Modernization of Learning Resource Center – 66,000 gsf
- Modernization of Harlan Center – 25,651 gsf
- Modernization of Fusselman Hall – 14,717 gsf
- Modernization of Science Center – 50,837 gsf
- Modernization of Fine Arts Center – 79,636 gsf
- Modernization of Student Center – 36,227 gsf
- Modernization of Diamond Physical Ed Center – 36,392 gsf
- Multi-Purpose Academic & Support Facility – 65,000 gsf – New Construction
- Learning Resource Center - 75,000 gsf – New Construction
- Child Care Facility - 10,000 gsf – New Construction
- Facilities Maintenance Center 30,000 gsf – New Construction
- Gateway Entrance Plaza – New Construction
Indian Valley Campus
Tentative Projects List

- Modernization of Pomo Center - 47,494 gsf
- Modernization of Administrative & Children’s Center - 19,588 gsf
- Capital Renewal & Expansion of Central Plant - 2,000 gsf
- Capital Renewal of Library – 14,280 gsf
- Capital Renewal of Miwok Cluster – 28,410 gsf
- Capital Renewal of Ohlone Cluster – 20,543
- Pedestrian Bridges
District-Wide Tentative Projects List

- Telecommunications
- Infrastructure
  - Site
  - Parking & Roadways
  - Utilities (Sanitary, Storm, Electrical, Gas)
- Fire Alarm Replacement
- Access Controls
- ADA Accessibility Improvements
- Signage
A/E, & Professional Services

- Architects
- Structural Engineering
- Mechanical
- Electrical
- Geotechnical
- Civil
- Acoustical
- Inspection & Testing
- Hazardous Materials
- Laboratory

- Fire Protection
- Security & Access Controls
- Telecommunications
- Environmental (CEQA)
- Industrial Hygien
- FF&E
- Capital Outlay Planning
- Legal (Construction & Public Contract Law)
- Landscape
A/E & Professional Services RFQ/RFP: The Process

- Mandatory Prequalification Briefing (February 11, 2005)
- Issue RFQ (February 11, 2005)
- Screen SOQs and Develop Long List (March/April, 2005)
- Issue Project Specific Short Listed RFPs (April, 2005)
- Project Specific Short-Listed Firms Interviews (April, 2005)
- BOT interviews Finalist Firms (May, 2005)
- Project Specific Contract Award - TBD
A/E & Professional Services Selection Criteria

- Experience with DSA (Mandatory)
- Experience with CCC State Chancellor’s Office
- Experience in Higher Education projects (Mandatory)
- Experience with Project Budgeting, Cost Estimating
- Approach to Planning and Design
- Experience with Project Budgeting, Cost Estimating
- Experience with LEED certification (where applicable)
- Sustainability Design (where applicable)
A/E & Professional Services Selection Criteria (cont.)

- Experience & Approach to Bidding
- Experience & Approach to Construction Administration
- Experience & Approach to Project Management
- Experience with Multidiscipline Coordination
- Experience & Approach to Design Management
- Experience & Approach to Site Logistics & Safety
- References
A/E & Professional Services Selection Criteria (cont.)

- Experience & Approach to Communications
- Experience with Public Contract code
- Experience with Academic Shared Governance
- Size & Experience of the Firms that Respond
- Responsiveness to RFQ
- Business Practices
- References
A/E & Professional Services SOQ

- Table of Contents
- General Information
- Firm Overview
- Personnel
- List of Partners & Consultants
- Project History
- List of References
- Current Fee Schedule
Brief Descriptions

- Approach to Planning and Design
- Experience and Approach with Cost Estimating
- Discipline Coordination
Timeline

- RFQ Due on March 7, 2005
- Submission NLT 2:00 pm on March 7, 2005.
- Ben.Cayayab@marin.cc.ca.us
- Sealed reports are to be addressed to:
  College of Marin
  Attention: Ben Cayabyab
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  Novato, CA 94949
  Ben.Cayabyab@marin.cc.ca.us
Questions & Answers

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